### chapter V-1.1, r. 21.03

# REGULATION 45-110 RESPECTING START-UP CROWDFUNDING REGISTRATION AND PROSPECTUS EXEMPTIONS

#### **Securities Act**

(chapter V-1.1, s. 331.1, par. (1), (2), (3), (4.1), (5), (6.1.2), (6.2), (8), (11), (14), (20) and (34))

# PART 1 DEFINITIONS AND INTERPRETATION

#### **Definitions**

**1.** (1) In this Regulation,

"association" means any of the following:

- (a) a cooperative, as defined in subsection 2(1) of the Canada Cooperatives Act (S.C. 1998, c. 1);
  - (b) a person referred to in Appendix A;

"crowdfunding distribution" means a distribution under section 5;

"eligible security" means any of the following:

- (a) a common share;
- (b) a non-convertible preference share;
- (c) a security convertible into a security referred to in paragraph 0 or 0;
- (d) a non-convertible debt security linked to a fixed or floating interest rate;
- (e) a unit of a limited partnership;
- (f) a share in the capital of an association;

"exempt market dealer" means a person registered in the category of exempt market dealer;

"founder" means a person that,

- (a) in the case of an issuer or a funding portal, acting alone or in conjunction or in concert with one or more persons, directly or indirectly, takes the initiative in founding, organizing or substantially reorganizing the business of the issuer or funding portal, and
- (b) in the case of an issuer, at the time of the distribution or trade, is actively involved in the business of the issuer;

"funding portal" means a person that facilitates or proposes to facilitate a crowdfunding distribution through a web-based or application-based platform;

"investment dealer" means a person registered in the category of investment dealer:

"issuer group" means, in respect of an issuer, the following:

(a) the issuer;

- (b) an affiliate of the issuer;
- (c) any other issuer if either of the following applies:
- (i) the other issuer is engaged in a common enterprise with the issuer or with an affiliate of the issuer;
- (ii) the other issuer's business is founded or organized by a person that founded or organized the issuer;

"minimum offering amount", in respect of a crowdfunding distribution, means the minimum amount disclosed in the issuer's completed Form 45-110F1;

"principal", except under paragraph 5(1)(b), means a founder, director, officer or control person of a funding portal or an issuer;

"subsidiary" means an issuer that is controlled directly or indirectly by another issuer and includes a subsidiary of that subsidiary.

- (2) For the purposes of this Regulation, an issuer is affiliated with another issuer if
  - (a) one of them is the subsidiary of the other, or
  - (b) each of them is controlled by the same person.
- (3) For the purposes of this Regulation, a person (first person) is considered to control another person (second person) if
- (a) the first person beneficially owns or directly or indirectly exercises control or direction over securities of the second person carrying votes that, if exercised, would entitle the first person to elect a majority of the directors of the second person, unless that first person holds the voting securities only to secure an obligation,
- (b) the second person is a partnership, other than a limited partnership, and the first person holds more than 50% of the interests of the partnership, or
- (c) the second person is a limited partnership and the general partner of the limited partnership is the first person.

M.O. 2021-10, s. 1.

# Special application – Alberta, British Columbia, Ontario, Québec and Saskatchewan

- **2.** (1) In Alberta, an offering document that is provided under section 5 is designated to be an offering memorandum under securities legislation.
- (2) In British Columbia, an offering document that is provided under paragraph 5(1)(h) is a prescribed disclosure document for purposes of section 132.1 of the Securities Act (R.S.B.C. 1996, c. 418).
- (3) In Ontario, an issuer that distributes securities under section 5 is prescribed as a market participant under the Securities Act (R.S.O. 1990, c. S.5).
- (4) In Saskatchewan, an offering document that is provided under section 5 is an offering memorandum under securities legislation.
- (5) In Québec,
- (a) an offering document that is provided under section 5 and a Form 45-110F2 made available to purchasers in accordance with this Regulation must be drawn up in French only or in French and English,

- (b) a funding portal that has relied on the exemption under section 3 is a market participant determined by regulation for the purpose of section 151.1.1 of the Securities Act (chapter V-1.1),
- (c) an offering document that is provided under section 5 and materials that are made available to purchasers in accordance with this Regulation are documents authorized by the Autorité des marchés financiers for use in lieu of a prospectus, and
  - (d) "trade", in this Regulation, means any of the following activities:
- (i) the activities described in the definition of "dealer" in section 5 of the Securities Act (chapter V-1.1), including the following activities:
- (A) the sale or disposition of a security by onerous title, whether the terms of payment be on margin, instalment or otherwise, but does not include a transfer or the giving in guarantee of securities in connection with a debt or the purchase of a security, except as provided under subparagraph (ii);
- (B) participation as a trader in any transaction in a security through the facilities of an exchange or a quotation and trade reporting system;
  - (C) the receipt by a registrant of an order to buy or sell a security;
- (ii) a transfer or the giving in guarantee of securities of an issuer from the holdings of a control person in connection with a debt.

M.O. 2021-10, s. 2.

# PART 2 EXEMPTION FROM THE DEALER REGISTRATION REQUIREMENT

## **Exemption from dealer registration requirement**

- **3.** (1) A funding portal is exempt from the dealer registration requirement if all of the following apply:
- (a) the funding portal is not registered under securities legislation in any jurisdiction of Canada;
- (b) the funding portal does not advise a purchaser about the merits of an investment or recommend or represent that an eligible security is a suitable investment for the purchaser;
- (c) the funding portal does not receive a commission, fee or other similar payment from a purchaser;
- (d) the funding portal facilitates or proposes to facilitate crowdfunding distributions only;
- (e) at least 30 days before the first date the funding portal facilitates a crowdfunding distribution, the funding portal delivered to the regulator, except in Québec, or securities regulatory authority both of the following:
- (i) a completed Form 45-110F3 for the funding portal certified by an authorized individual of the funding portal;
- (ii) a completed Form 45-110F4 for each principal of the funding portal that contains a certification signed by that principal;
  - (f) the funding portal has its head office in Canada;
- (g) the funding portal has policies and procedures to prevent a person from accessing its platform unless the person acknowledges that the person is accessing a platform of a funding portal that

- (i) is not registered under securities legislation in any jurisdiction of Canada, and
  - (ii) will not, and is not authorized to, provide advice about
    - (A) the suitability of any security for investment by the person, or
    - (B) the merits of any investment;
  - (h) the following are disclosed on the funding portal's platform:
- (i) a statement that the funding portal is not registered under securities legislation in any jurisdiction of Canada and is relying on the exemption from the dealer registration requirement under this Regulation;
  - (ii) a statement that the funding portal will hold each purchaser's assets
    - (A) separate and apart from the funding portal's own assets,
    - (B) in trust for the purchaser, and
- (C) in the case of cash, in a designated trust account at a Canadian financial institution;
- (iii) the policies and procedures that the funding portal will follow for notifying each purchaser if the funding portal becomes insolvent or discontinues operations, and how the funding portal will return a purchaser's assets;
  - (i) the funding portal holds each purchaser's assets
    - (i) separate and apart from the funding portal's own assets,
    - (ii) in trust for the purchaser, and
- (iii) in the case of cash, in a designated trust account at a Canadian financial institution;
- (j) the funding portal has policies and procedures for handling assets, in relation to a crowdfunding distribution, sufficient to provide reasonable assurance that the funding portal will comply with the conditions under paragraph (i);
- (k) the funding portal does not close a crowdfunding distribution on its platform unless the funding portal receives, through the funding portal's platform, payment for the distribution of each eligible security from the purchaser of that security;
- (I) the funding portal has policies and procedures to ensure that, after an issuer provides the funding portal with its completed Form 45-110F1 and a Form 45-110F2, these documents are made available to each purchaser through the funding portal's platform;
- (m) the funding portal has policies and procedures to prevent a purchaser from subscribing to a crowdfunding distribution unless the purchaser first completes Form 45-110F2 and confirms that the purchaser has read and understands the issuer's completed Form 45-110F1;
- (n) the funding portal has policies and procedures for, upon receiving notice from an issuer that the issuer has amended its completed Form 45-110F1, promptly
  - (i) posting the amendment on the funding portal's platform, and
- (ii) notifying each purchaser of the amendment, and of the purchaser's right to withdraw from the agreement to purchase the security by delivering a notice to the funding portal under paragraph 5(1)(i);

- (o) the funding portal has policies and procedures to return all assets to a purchaser within 5 business days of receiving a withdrawal notification under paragraph 5(1)(j) from the purchaser;
- (p) if an issuer has not raised the minimum offering amount by the 90th day after the issuer's completed Form 45-110F1 is first made available to a prospective purchaser on the funding portal's platform, or if an issuer notifies the funding portal that it is withdrawing its crowdfunding distribution, no later than 5 business days after the 90th day or the notice, as applicable, the funding portal
- (i) notifies the issuer, and each purchaser of that issuer's crowdfunding distribution, that assets have been returned or are in the process of being returned, and
- (ii) takes reasonable steps to return, or cause to be returned, all assets to each purchaser of that issuer's crowdfunding distribution;
- (q) if both periods referred to in paragraph 5(1)(j) have elapsed, the funding portal
- (i) releases, or causes to be released, all assets due to the issuer at the closing of the distribution, and
  - (ii) no later than 15 days after the closing of the distribution,
- (A) notifies each purchaser that the assets have been released to the issuer, and
- (B) provides the issuer with the documents referred to in paragraph 5(2)(b);
- (r) neither the funding portal, nor any of its principals, is or has been the subject of an order, judgment, decree, sanction, or administrative penalty imposed by, or has entered into a settlement agreement with, a government agency, administrative agency, self-regulatory organization or court in the last 10 years related to a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct;
- (s) neither the funding portal nor any of its principals is or has been a principal of an entity that is or has been subject to an order, judgment, decree, sanction or administrative penalty or a settlement agreement referred to in paragraph (r);
- (t) the funding portal has policies and procedures to promptly notify the regulator, except in Québec, or securities regulatory authority, and any purchasers for which it holds assets, of the process the funding portal will use to return assets to those purchasers in the event that the funding portal becomes insolvent or discontinues operations;
  - (u) the funding portal is not insolvent.
- (2) A funding portal relying on subsection (1) must
- (a) maintain, for a period of 8 years from the date a record is created, records at its head office that accurately record its financial affairs and client transactions, and demonstrate the extent of the funding portal's compliance with this Regulation,
- (b) notify the regulator, except in Québec, or securities regulatory authority of each change to the information previously submitted in a document referred to in paragraph (1)(e) by delivering an amendment to the document no later than 30 days after the change,
- (c) take reasonable steps to confirm that the majority of the directors of the funding portal ordinarily reside in Canada,

- (d) disclose on its platform, for each principal of the funding portal, the principal's full legal name, municipality and jurisdiction of residence, business mailing and email addresses and business telephone number,
- (e) take reasonable steps to confirm that the head office of an issuer is in Canada before allowing the issuer to post a crowdfunding distribution on the funding portal's platform,
- (f) not allow a person to access the funding portal's platform unless the person acknowledges that the person is accessing a platform of a funding portal that
- (i) is not registered under securities legislation in any jurisdiction of Canada, and
  - (ii) will not, and is not authorized to, provide advice about
    - (A) the suitability of any security for investment by the person, or
    - (B) the merits of any investment,
- (g) not close a crowdfunding distribution on its platform unless the funding portal has made the issuer's completed Form 45-110F1 and Form 45-110F2 available to each purchaser through the funding portal's platform,
- (h) not close a crowdfunding distribution on its platform unless each purchaser completes Form 45-110F2 acknowledging the risks and confirms that the purchaser has read and understands the issuer's completed Form 45-110F1,
- (i) upon receiving notice from an issuer that the issuer has amended its completed Form 45-110F1, promptly
  - (i) post the amendment on the funding portal's platform, and
- (ii) notify each purchaser of the amendment, and the purchaser's right to withdraw from the agreement to purchase the security by delivering a notice to the funding portal under paragraph 5(1)(j),
- (j) return all assets to a purchaser within 5 business days of receiving a withdrawal notification under paragraph 5(1)(j) from the purchaser,
- (k) during the following periods of each year, deliver to the regulator, except in Québec, or securities regulatory authority a completed Form 45-110F5:
  - (i) between January 1 and January 10, and
  - (ii) between July 1 and July 10, and
- (I) upon becoming insolvent or discontinuing operations, promptly notify the regulator, except in Québec, or securities regulatory authority, and any purchasers for which it holds assets, of the process the funding portal will use to return the assets to those purchasers.

M.O. 2021-10, s. 3.

# PART 3 REGISTERED FUNDING PORTALS

# Requirements for investment dealers or exempt market dealers operating funding portals

- **4.** (1) A funding portal that is an investment dealer or exempt market dealer must not
  - (a) close a crowdfunding distribution on its platform unless

- (i) the funding portal receives, through its platform, payment for the distribution of each eligible security from the purchaser of such security,
- (ii) the funding portal has made the issuer's completed Form 45-110F1 and Form 45-110F2 available to each purchaser through its platform, and
- (iii) each purchaser completes the Form 45-110F2 acknowledging the risks and confirms that the purchaser has read and understands the issuer's completed Form 45-110F1, and
- (b) allow a person to access the funding portal's platform unless the person has acknowledged that the person is accessing a platform that
- (i) is operated by an investment dealer or an exempt market dealer, as applicable, and
  - (ii) will provide advice about the suitability of the eligible security.
- (2) A funding portal that is an investment dealer or exempt market dealer must
- (a) take reasonable steps to confirm that the head office of an issuer is in Canada before allowing the issuer to post a crowdfunding distribution on the funding portal's platform,
- (b) upon receiving notice from an issuer that the issuer has amended its completed Form 45-110F1, promptly notify each purchaser of that issuer's crowdfunding distribution of
  - (i) the amendment, and
- (ii) the purchaser's right to withdraw from the agreement to purchase the security by delivering a notice to the funding portal under paragraph 5(1)(j),
- (c) return all assets to a purchaser within 5 business days of receiving a withdrawal notification under paragraph 5(1)(j) from the purchaser,
- (d) upon an issuer not raising the minimum offering amount by the 90th day after the issuer's completed Form 45-110F1 is first made available to a prospective purchaser on the funding portal's platform, or an issuer notifying the funding portal that it is withdrawing its crowdfunding distribution, no later than 5 business days after the 90th day or the notice, as applicable,
- (i) notify the issuer, and each purchaser of that issuer's crowdfunding distribution, that assets have been returned or are in the process of being returned, and
- (ii) take reasonable steps to return, or cause to be returned, all assets to each purchaser of that issuer's crowdfunding distribution, and
  - (e) after the later of the periods referred to in paragraph 5(1)(j) has elapsed,
- (i) release, or cause to be released, all assets due to the issuer at the closing of the distribution, and
  - (ii) no later than 15 days after the closing of the distribution,
- (A) notify each purchaser that the assets have been released to the issuer, and
- (B) provide the issuer with all information required to comply with the issuer's obligations under paragraph 5(2)(b).

M.O. 2021-10, s. 4.

# PART 4 EXEMPTION FROM PROSPECTUS REQUIREMENT FOR ISSUERS

## **Exemption from prospectus requirement for issuers**

- **5.** (1) An issuer is exempt from the prospectus requirement in respect of a crowdfunding distribution if all of the following apply:
- (a) the distribution of and payment for the security is facilitated through a funding portal that is
  - (i) relying on subsection 3(1), or
  - (ii) operated by an exempt market dealer or investment dealer;
  - (b) the purchaser purchases the security as principal;
- (c) the issuer is not a reporting issuer in any jurisdiction of Canada or the equivalent in any foreign jurisdiction;
  - (d) the issuer is not an investment fund;
  - (e) the issuer has its head office in Canada;
  - (f) the security distributed is an eligible security of the issuer's own issue;
- (g) the aggregate gross proceeds raised by the issuer group in reliance on this section during the 12-month period before the closing of the crowdfunding distribution do not exceed \$1 500 000;
- (h) the issuer has completed a Form 45-110F1 and provided it to the funding portal;
- (i) the crowdfunding distribution closes no later than the 90th day after the date the issuer's completed Form 45-110F1 is first made available to a prospective purchaser on the funding portal's platform;
- (j) the subscription agreement provides that the purchaser may withdraw from the agreement to purchase the security,
- (i) after entering into the agreement, by delivering a notice of withdrawal to the funding portal not later than midnight on the 2nd business day after the day on which the purchaser enters into the agreement, and
- (ii) after an amendment to the issuer's completed Form 45-110F1, by delivering a notice of withdrawal not later than midnight on the 2nd business day after the day on which the funding portal notifies the purchaser of the amendment;
- (k) the issuer's completed Form 45-110F1 discloses how the issuer intends to use the assets raised and the minimum offering amount required to close the crowdfunding distribution;
- (I) the issuer does not close the crowdfunding distribution until the issuer has raised the minimum offering amount stated in the issuer's completed Form 45-110F1 either through subscriptions to the crowdfunding distribution or any concurrent distribution under one or more other exemptions from the prospectus requirement, provided that the assets are unconditionally available to the issuer;
- (m) no concurrent crowdfunding distribution is made by any member of the issuer group for the same purposes as described in the issuer's completed Form 45-110F1;
- (n) no commission, fee or similar payment is paid by the issuer to the issuer group, or any principal, employee or agent of a member of the issuer group, with respect to the crowdfunding distribution;

- (o) no principal of the issuer group is a principal of the funding portal;
- (p) the issuer does not distribute to any one purchaser securities valued at more than,
  - (i) subject to subparagraph (ii), \$2 500, or
- (ii) if the purchaser has obtained advice from a registered dealer that the investment is suitable for the purchaser, \$10 000;
  - (q) the issuer
- (i) has operations other than operations to identify and evaluate assets or a business with a view to completing an investment in, merger with, amalgamation with or a purchase of the securities of an issuer, or the acquisition of a business, and
- (ii) does not intend to use the proceeds of the crowdfunding distribution to invest in, merge with, amalgamate with or to purchase securities of an issuer, or to acquire a business, unless the issuer or the business is identified in the issuer's completed Form 45-110F1.
- (2) An issuer relying on subsection (1) must,
- (a) if the issuer becomes aware that its completed Form 45-110F1 is not accurate, or is no longer accurate, promptly
- (i) advise the funding portal that the issuer's Form 45-110F1 is not accurate, or is no longer accurate,
  - (ii) amend the Form 45-110F1 so that it is accurate, and
  - (iii) provide the amended Form 45-110F1 to the funding portal, and
- (b) within 30 days after the closing of the crowdfunding distribution, deliver to each purchaser
  - (i) a written confirmation setting out all of the following:
- (A) the date of subscription and the closing of the crowdfunding distribution:
  - (B) the quantity and description of the eligible security purchased;
  - (C) the price per eligible security paid by the purchaser;
- (D) the total commissions, fees and any other similar payments paid by the issuer to the funding portal in respect of the crowdfunding distribution, and
  - (ii) a copy of the issuer's completed Form 45-110F1.

M.O. 2021-10, s. 5.

## Filing of distribution materials

- **6.** An issuer that distributes a security under this Regulation must, no later than the 30th day after the closing of the crowdfunding distribution, file with the regulator, except in Québec, or securities regulatory authority both of the following:
  - (a) the issuer's completed Form 45-110F1;
- (b) a report of exempt distribution in accordance with Form 45-106F1 of Regulation 45-106 respecting Prospectus Exemptions (chapter V-1.1, r. 21).

M.O. 2021-10, s. 6.

# PART 5 EXEMPTION

## **Exemption**

- **7.** (1) The regulator, except in Québec, or securities regulatory authority may grant an exemption from this Regulation, in whole or in part, subject to such conditions or restrictions as may be imposed in the exemption.
- (2) Despite paragraph (1), in Ontario, only the regulator may grant an exemption.
- (3) Except in Alberta and Ontario, an exemption referred to in subsection (1) is granted under the statute referred to in Appendix B of Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) opposite the name of the local jurisdiction.

M.O. 2021-10, s. 7.

# PART 6 EFFECTIVE DATE

## **Effective date**

- 8. (1) This Regulation comes into force on 21 September 2021.
- (2) In Saskatchewan, despite paragraph (1), if this Regulation is filed with the Registrar of Regulations after 21 September 2021, this Regulation comes into force on the day on which it is filed with the Registrar of Regulations.

M.O. 2021-10, s. 8.

# APPENDIX A ASSOCIATIONS

In this Regulation, a person is an "association" if the person is any of the following:

- a cooperative, as defined in subsection 1(1) of the *Cooperatives Act* (S.A. 2001, c. C-28.1) (Alberta)
- an association, as defined in subsection 1(1) of the *Cooperative Association Act* (S.B.C. 1999, c. 28) (British Columbia)
- a cooperative, as defined in subsection 1(1) of the *Cooperatives Act* (C.C.S.M. c. C223) (Manitoba)
- a cooperative, as defined in section 1 of the *Cooperatives Act* (S.N.B. 2019, c. 24) (New Brunswick)
- a co-operative, as defined in section 2 of the *Co-Operatives Act* (S.N.L. 1998, c. C-35.1) (Newfoundland)
- an association, as defined in section 1 of the *Co-Operative Associations Act* (R.S.N.W.T. 1988, c. C-19) (Northwest Territories)
- an association, as defined in section 2 of the *Co-Operative Associations Act* (R.S.N.S. 1989, c. 98) (Nova Scotia)
- an association, as defined in section 1 of the *Co-Operative Associations Act* (R.S.N.W.T. 1988, c. C-19 (Nunavut)
- a co-operative, as defined in section 1 of the *Co-Operative Corporations Act* (R.S.O. 1990, c. C.35) (Ontario), only if permitted or authorized by that legislation to rely on the exemption from the prospectus requirement in this Regulation
- an association, as defined in section 1 of the *Co-Operative Associations Act* (R.S.P.E.I. 1988, c. C-23) (Prince Edward Island)
- a cooperative, as defined in section 3 of the *Co-Operatives Act* (chapter C-67.2) (Québec)
- a co-operative, as defined in clause 2(1)(I) of *The New Generation Co-Operatives Act* (S.S. 1999, c. N-4.001) (Saskatchewan)
- an association, as defined in section 1 of the *Cooperative Associations Act* (R.S.Y. 2002, c. 43) (Yukon).

M.O. 2021-10, App. A.

# FORM 45-110F1 OFFERING DOCUMENT

#### **GENERAL INSTRUCTIONS:**

- (1) This offering document must be provided to your funding portal, which must make it available on its online platform. This offering document must not contain a misrepresentation. A misrepresentation means an untrue statement of material fact or an omission to state a material fact that is required to be stated, or necessary to prevent a statement that is made from being false or misleading in the circumstances in which it was made. If the information contained in this offering document is no longer accurate and contains a misrepresentation, you must immediately notify the funding portal, amend the offering document and provide the new version to the funding portal.
- (2) If an issuer is relying on the start-up crowdfunding prospectus exemption (section 5 of the Regulation) in the local jurisdiction with respect to a crowdfunding distribution, the issuer must file this offering document in the local jurisdiction. Note: if a purchaser of the securities and the issuer are in different jurisdictions, the crowdfunding distribution is occurring in both jurisdictions the jurisdiction of the issuer's head office and the jurisdiction of the purchaser.
- (3) This offering document is required to be filed no later than the 30th day after the closing of the distribution.
- (4) This offering document must be completed and certified by an authorized individual on behalf of the issuer.
- (5) Draft this offering document so that it is easy to read and understand. Be concise and use clear, plain language. Avoid technical terms.
- (6) Disclosure must conform as closely as possible to this form. Address the items in the order set out below. No variation of headings, numbering or information set out in the form is allowed and all are to be displayed as shown.

## Item 1 Risks of investing

1.1 Include the following statement in bold type:

"No securities regulatory authority or regulator has assessed, reviewed or approved the merits of these securities or reviewed this offering document. Any representation to the contrary is an offence. This is a risky investment."

1.2 Include the following statement, in bold type, if the issuer provides forward-looking statements:

"The forecasts and predictions of an early-stage business are difficult to objectively analyze or confirm. Forward-looking statements represent the opinion of the issuer only and may not prove to be reasonable."

# Item 2 The issuer

- 2.1 Provide the following information about the issuer:
- (a) full legal name as it appears in the issuer's articles of incorporation, limited partnership agreement or other organizing documents, as the case may be;
  - (b) head office address;
  - (c) telephone;
  - (d) email address;
  - (e) website URL.

Instructions: The head office is where the individuals managing the issuer, including the CEO, maintain their offices. This may be the same as, or different from, the registered office address, depending on the legal structure of the issuer. The address of the head office must be a physical address and not a post office (P.O.) box.

- 2.2 Provide the following information for a contact person of the issuer who is able to answer questions from purchasers and the securities regulatory authority or regulator:
  - (a) full legal name (first name, middle name and last name);
  - (b) position held with the issuer;
  - (c) business address;
  - (d) business telephone;
  - (e) email address.

## Item 3 Issuer's business

3.1 Describe the issuer's business. Provide enough detail for an investor to clearly understand what the issuer does or intends to do.

#### Instructions:

- (1) Answer the following questions if applicable:
- Does or will the issuer build, design or develop something? Will it sell something produced by others? Will it provide a service?
- What are the key details about the issuer's industry and operations? What makes the issuer's business special and different from other competitors in the industry?
- What milestones has the issuer already reached and what do they hope to achieve in the next 2 years? E.g., Complete testing, find a manufacturer, commence a marketing campaign or buy inventory. What is the proposed timeline for achieving each of the milestones?
- What are the major hurdles that the issuer expects to face in achieving its milestones?
- How are the funds raised from this financing expected to help the issuer advance its business and achieve one or more of the milestones?
  - Has the issuer entered any contracts that are important to its business?
  - Has the issuer conducted any operations yet?
  - Where does the issuer see its business in 3, 5 and 10 years?
- What are the issuer's future plans and hopes for its business and how does it plan to get there?
- What is the issuer's management experience in running a business or in the same industry?
- Does the issuer have business premises from which it can operate its business?
  - How many employees does the issuer have? How many does it need?
- (2) Do not refer to a measure of financial performance, financial position or cash flow in the offering document unless (i) the issuer has made financial statements available for the most recently completed financial year, and (ii) the measure referred to in the offering

document is an amount presented in the financial statements or is reconciled to an amount presented in the financial statements.

- (3) An issuer must have operations other than to identify and evaluate assets or a business with a view to completing an investment in, merger with, amalgamation with or acquisition of a business, or a purchase of the securities of one or more other issuers. If it has no other operations, it must not raise capital using start-up crowdfunding.
- 3.2 Describe the legal structure of the issuer and indicate the jurisdiction where the issuer is incorporated or organized.

### Instructions:

- (1) Indicate whether the issuer is a corporation, a limited partnership, a general partnership (except in Québec), an association (as defined under the Regulation) or other.
- (2) Indicate the province, territory or state where the issuer is incorporated or organized.
- 3.3 Indicate where the issuer's articles of incorporation, limited partnership agreement, shareholder agreement or similar document is available for purchasers to review.

Instruction: You may provide online access to these documents for investors.

3.4 Indicate which statement(s) best describe(s) the issuer's operations (select all that apply)

### The issuer

has never conducted operations,
is in the development stage,
is currently conducting operations.

3.5 Indicate whether the issuer has financial statements available. If yes, include the following statement, in bold type:

"Information for purchasers: If you receive financial statements from an issuer conducting a crowdfunding distribution, you should know that those financial statements have not been provided to or reviewed by a securities regulatory authority or regulator. They are not part of this offering document. You should also consider seeking advice from an accountant or an independent financial adviser about the information in the financial statements."

## Instructions:

- (1) Any financial statements made available in connection with the start-up crowdfunding distribution must be prepared in accordance with Canadian GAAP. These financial statements must present the issuer's results of operations for its most recently completed financial year.
- (2) If an auditor has issued an auditor's report on the financial statements, it must be included with the financial statements. If the financial statements were not audited, the issuer must label the financial statements as unaudited.
- 3.6 Describe the number and type of securities of the issuer outstanding as at the date of the offering document. If there are securities outstanding other than the eligible securities being offered, describe those securities.

### Item 4 Management

4.1 Provide the information in the following table for each founder, director, officer and control person of the issuer:

Full legal name, municipality of residence and position at issuer	Principal occupation for the last 5 years	Expertise, education, and experience that is relevant to the issuer's business	Number and type of securities of the issuer owned	Date securities were acquired and price paid for the securities	Percentage of the issuer's securities held as of the date of this offering document

- 4.2 Provide the name of the person involved and details of the time, nature and the outcome of the proceedings for each of the persons listed under item 4.1 and the issuer who, as the case may be:
  - (a) has ever pleaded guilty to or been found guilty of
- (i) a summary conviction or indictable offence under the Criminal Code (R.S.C. 1985, c. C-46),
- (ii) a quasi-criminal offence in any jurisdiction of Canada or a foreign jurisdiction,
- (iii) a misdemeanor or felony under the criminal legislation of the United States of America, or any state or territory therein, or
- (iv) an offence under the criminal legislation of any other foreign jurisdiction,
- (b) is or has been the subject of an order (cease trade or otherwise), judgment, decree, sanction, or administrative penalty imposed by, or has entered into a settlement agreement with, a government agency, administrative agency, self-regulatory organization, civil court, or administrative court of Canada or a foreign jurisdiction in the last 10 years related to:
- (i) the person's involvement in any securities, insurance or banking activity, or
- (ii) a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct,
- (c) is or has been the subject of an order, judgment, decree, sanction or administrative penalty imposed by a discipline committee, professional order or administrative court of Canada or a foreign jurisdiction in the last 10 years related to any professional misconduct,
- (d) is or has ever been the subject of a bankruptcy or insolvency proceeding, or
- (e) is a director, officer, founder or control person of a person that is or has been subject to a proceeding described in paragraph (a), (b), (c) or (d) above.

Instruction: A quasi-criminal offence includes offences under the Income Tax Act (R.S.C. 1985, c. 1 (5th Supp.)), the Immigration and Refugee Protection Act (S.C. 2001, c. 27) or the tax, immigration, drugs, firearms, money laundering or securities legislation of any province or territory of Canada or foreign jurisdiction.

# Item 5 Crowdfunding distribution

5.1 Provide the name of the funding portal the issuer is using to conduct its crowdfunding distribution. If the issuer is using a funding portal that is operated by a registered dealer, provide the name of the registered dealer.

Instruction: This offering document must not be posted on more than one funding portal.

mouu	Guori. i	This offering docum	ent mast not be posted on	, ,,,,	ore triair or	ic randin	g portai.
5.2 intend			ns (Canadian provinces and this offering document av			where th	ıe issuer
	□ Albe	erta	□ Newfoundland and		Ontario		
	□ Briti	sh Columbia	Labrador		Prince Edw	ard Island	
	□ Mar	nitoba	☐ Northwest Territories		Québec		
	□ New	/ Brunswick	□ Nova Scotia		Saskatchev	van	
			□ Nunavut		Yukon		
5.3	Provid	de the following info	rmation with respect to the	e cı	owdfundin	g distribu	ıtion:
		ne closing of the dis	hich the issuer must have stribution (no later than 90 or on the funding portal);				_
docur	(b) nent, if	` ,	description of amendme	ent	(s) made	to this	offering
		An amendment to t agraph (a).	he offering document mus	st n	ot change	the date	referred
5.4	Indica	te the type of eligib	le securities offered.				
		Common shares;					
		Non-convertible pr	eference shares;				
		Securities convert	ible into common shares;				
		Securities convert	ible into non-convertible pr	refe	erence sha	res;	
		Non-convertible de	ebt linked to a fixed interes	st ra	ate;		
		Non-convertible de	ebt linked to a floating inter	res	t rate;		
		Limited partnership	p units;				
memb	□ bership		pital of an association. ence, etc.):			of shar	es (e.g.
5.5	The s	ecurities offered ha	ve the following rights, res	tric	tions and o	condition	s:
		voting rights;					
		dividends or intere	ests (describe any right to r	ec	eive divide	nds or in	terest);
		rights on dissolution	on;				
		conversion rights (	describe what each secur	ity	is convertil	ole into);	
		tag-along rights;					

drag-along rights;

pre-emptive rights;
other (describe the rights).

Instruction: This information is found in the organizing documents referred to in item 3.3.

5.6 Provide a brief summary of any other material restrictions or conditions that attach to the eligible securities being offered, such as tag-along, drag along or pre-emptive rights.

Instruction: The restrictions and conditions required to be described here are found in bylaws, shareholder's agreements or limited partnership agreements.

5.7 In a table, provide the following information:

	Total amount (\$)	Total number of securities issuable
Minimum offering amount		
Maximum offering amount		
Price per security		

- 5.8 Indicate the minimum investment amount per purchaser, or if the issuer has not set a minimum investment amount, state that fact.
- 5.9 Include the following statement in bold type:

"Note: The minimum offering amount stated in this offering document may be satisfied with funds that are unconditionally available to [insert name of issuer] that are raised using other prospectus exemptions."

## Item 6 Use of funds

- 6.1 Provide the following information on the funds previously raised by the issuer:
  - (a) the amount of funds previously raised;
  - (b) how the issuer raised those funds;
- (c) if the funds were raised by issuing securities, the prospectus exemption that the issuer relied on to issue those securities;
  - (d) how the issuer used those funds.

If the issuer has not previously raised funds, state that fact.

6.2 Using the following table, provide a detailed breakdown of how the issuer will use the funds raised from this crowdfunding distribution. If any of the funds will be paid directly or indirectly to a founder, director, officer or control person of the issuer, disclose in a note to the table the name of the person, the relationship to the issuer and the amount. If more than 10% of the available funds will be used by the issuer to pay debt and the issuer incurred the debt within the 2 preceding financial years, describe why the debt was incurred.

Description of intended use of funds listed in order of priority	Assuming minimum offering amount	Assuming maximum offering amount

# Item 7 Previous crowdfunding distributions

- 7.1 For each crowdfunding distribution in which the issuer group and each founder, director, officer and control person of the issuer group have been involved in the past 5 years, provide the following information:
  - (a) the full legal name of the issuer that made the distribution;
  - (b) the name of the funding portal;
- (c) whether the distribution successfully closed, was withdrawn by the issuer or did not close because the minimum offering amount was not reached, and the date on which any of these occurred.

Instruction: Provide the information for all previous crowdfunding distributions involving the issuer group and each founder, director, officer and control person of each member of the issuer group, even if the previous crowdfunding distribution was made by an issuer that is not a member of the issuer group.

## Item 8 Compensation paid to funding portal

8.1 Provide a description of each commission, fee or other amount expected to be paid by the issuer to the funding portal for this crowdfunding distribution and the estimated amount to be paid. If a commission is being paid, indicate the percentage that the commission will represent of the gross proceeds of the offering assuming both the minimum and maximum offering amount.

## Item 9 Risk factors

- 9.1 Describe in order of importance, starting with the most important, the risk factors material to the issuer that a reasonable investor would consider important in deciding whether to buy the issuer's securities.
- 9.2 If the securities being distributed are to pay interest, dividends or distributions and the issuer does not have the financial resources to make such payments, (other than from the sale of securities) state in bold type:

"We do not currently have the financial resources to pay [interest, dividends or distributions] to investors. There is no assurance that we will ever have the financial resources to do so."

## Item 10 Reporting obligations

- 10.1 Describe the nature and frequency of any disclosure of information the issuer intends to provide to purchasers after the closing of the distribution and explain how purchasers can access this information.
- 10.2 If the issuer is required by corporate legislation, its constating documents (e.g., articles of incorporation or by-laws) or otherwise to provide annual financial statements or an information circular/proxy statements to its security holders, state that fact.
- 10.3 If the issuer is aware, after making reasonable inquiries, of any existing voting trust agreement among certain shareholders of the issuer, provide the information:
  - (a) the number of shareholders party to the agreement;

- (b) the percentage of voting shares of the issuer subject to the agreement;
- (c) the name of the person acting as a trustee;
- (d) whether the trustee has been granted any additional powers;
- (e) whether the agreement is limited to a specified period of time.

### Item 11 Resale restrictions

11.1 Include the following statement, in bold type:

"The securities you are purchasing are subject to a resale restriction. You might never be able to resell the securities."

## Item 12 Purchasers' rights

12.1 Include the following statement, in bold type:

"Rights of Action in the Event of a Misrepresentation

If there is a misrepresentation in this offering document, you have a right

- (a) to cancel your agreement with [name of issuer or other term used to refer to issuer] to buy these securities, or
- (b) to damages against [name of issuer or other term used to refer to issuer] and may, in certain jurisdictions, have the statutory right to damages from other persons.

These rights are available to you whether or not you relied on the misrepresentation. However, there are various circumstances that limit your rights. In particular, your rights might be limited if you knew of the misrepresentation when you purchased the securities.

If you intend to rely on the rights described in paragraph (a) or (b) above, you must do so within strict time limitations.

Two-day cancellation right:

You may cancel your agreement to purchase these securities. To do so, you must send a notice to the funding portal not later than midnight on the second business day after you enter into the agreement. If there is an amendment to this offering document, you can cancel your agreement to purchase these securities by sending a notice to the funding portal not later than midnight on the second business day after the funding portal provides you notice of the amendment."

## Item 13 Date and certificate

13.1 Include the following statement in bold type:

"This offering document does not contain a misrepresentation."

- 13.2 Provide the signature, date of the signature, name and position of the authorized individual certifying this offering document.
- 13.3 If this offering document is signed electronically, include the following statement in bold type:

"I acknowledge that I am signing this offering document electronically and agree that this is the legal equivalent of my handwritten signature."

M.O. 2021-10, App. 45-110A1.

# FORM 45-110F2 RISK ACKNOWLEDGEMENT

# **Issuer Name:**

# **Type of Eligible Security Offered:**

## WARNING!

**BUYER BEWARE: This investment is risky.** 

Don't invest unless you can afford to lose all the money you pay for this investment.

	Yes	No
1. Risk acknowledgement		
Risk of loss – Do you understand that this is a risky investment and that you may lose all the money you pay for this investment?		
No income – Do you understand that you may not earn any income, such as dividends or interest, on this investment?		
<b>Liquidity risk</b> – Do you understand that you may never be able to sell this investment?		
Lack of information – Do you understand that you may not be provided with any ongoing information about the issuer and/or this investment?		
2. No approval and no advice Instruction: Delete "and no advice" if the funding registered dealer.	portal is opera	ated by a
<b>No approval</b> – Do you understand that this investment has not been reviewed or approved in any way by a regulator, except in Québec, or securities regulatory authority?		
<b>No advice</b> – Do you understand that you will not receive advice about your investment? <i>Instruction: Delete this row if the funding portal is operated by a registered dealer.</i>		
3. Limited legal rights		
<b>Limited legal rights</b> – Do you understand that you will not have the same rights as if you purchased under a prospectus or through a stock exchange?		
If you want to know more, you may need to seek professional legal advice.		
4. Purchaser's acknowledgement		
Investment risks – Have you read this form and do you understand the risks of making this investment?		
Offering document – Has an offering document relating to this investment been made available to you on the funding portal?		
The offering document contains important information about this investment. If you have not read the offering document or if you do not understand the information in it, you should not invest. You should retain a copy of the offering document for your records.		
Have you read and do you understand the information in the offering document?		
First and last name:		
<b>Electronic signature:</b> By clicking the [I confirm] button, I acknowledge that I am electronically and agree that this is the legal equivalent of my handwritten signature in the future claim that my electronic signature is not legally binding. The date of the same as my acknowledgement.	ire. I will not a	t any time

Yes No

### 5. Additional information

- You have 2 days to cancel your purchase by sending a notice to the funding portal at: Instruction: Provide email address where purchasers can send their notice. Describe any other manner for purchasers to cancel their purchase.
- If you want more information about your local securities regulation, go to <a href="www.securities-administrators.ca">www.securities-administrators.ca</a>. Securities regulators do not provide advice on investment.
- To check if the funding portal is operated by a registered dealer, go to <a href="https://www.aretheyregistered.ca">www.aretheyregistered.ca</a>. Instruction: Delete if the funding portal is not operated by a registered dealer.

M.O. 2021-10, App. 45-110A2.

# FORM 45-110F3 FUNDING PORTAL INFORMATION

## **GENERAL INSTRUCTION**

(a)

(a)

position(s) held.

If the funding portal is relying on the start-up crowdfunding registration exemption (section 3 of the Regulation), the funding portal must complete and deliver this form with any attachments and all corresponding Forms 45-110F4 to the regulator, except in Québec, or securities regulatory authority if the funding portal facilitates or intends to facilitate a crowdfunding distribution.

## **FUNDING PORTAL INFORMATION**

			•					
1.	Provid	de the following information regarding the funding portal:						
organ	(a) izing d	full legal name of thocuments;	ne f	funding portal as it appe	ears on the funding portal's			
	(b)	name that the fundir	ng p	oortal will be operating u	nder;			
	(c)	website URL;						
	(d)	telephone;						
	(e)	e) email address;						
	(f)	head office address	,					
	(g)	jurisdiction where th	e h	ead office is located (che	eck).			
	□ Albe	lberta		Newfoundland and Labrador	□ Ontario			
	□ Briti	sh Columbia		Labrador	☐ Prince Edward Island			
	□ Mar	nitoba		Northwest Territories	□ Québec			
	□ Nev	v Brunswick		Nova Scotia	□ Saskatchewan			
				Nunavut	☐ Yukon			
2. portal		de the following info	rma	ation regarding the cont	act person for the funding			
	(a)	full legal name (first	nar	me, middle name and las	st name);			
	(b)	business address;						
	(c)	business telephone;	;					
	(d)	email address.						
	ol perso		al. I	f necessary, use an attac	under, director, officer and chment signed and dated by			

Regulation 45-110 September 21, 2021 22

full legal name (first name, middle name and last name);

	ng porta	al must deliver this	fo	<b>.</b>	al is delivering this form. The fon if it facilitates or intends to
	□ Albe	erta		Newfoundland and	□ Ontario
	□ Briti	sh Columbia		Labrador	☐ Prince Edward Island
	□ Mar	nitoba		Northwest Territories	□ Québec
	□ New	v Brunswick		Nova Scotia	□ Saskatchewan
				Nunavut	☐ Yukon
5. distrib				ng portal expects to be icated under item 4.	egin to facilitate crowdfunding
jurisdi	dfundin iction, ¡ nation f	g Registration and provide the name(	Pr s) c	ospectus Exemptions ( of the jurisdiction(s) and	45-110 respecting Start-up chapter V-1.1, r. 21.03) in any d the date this Funding Portal Québec, or securities regulatory
LEGA	AL STR	UCTURE AND CO	NS	TATING DOCUMENTS	3
7.	Indica	te the legal structu	re c	of the funding portal.	
		Sole proprietorshi	р		
		Partnership			
		Limited partnershi	p (p	provide the name of the	general partner)
		Corporation			
		Other (specify)			
agree copy	es and ement of of the r	certificate of inc or declaration of tru	corp st. ade	poration, any articles If the funding portal is a e name. The attachmen	or example, the funding portal's of amendments, partnership a sole proprietorship, provide a t must be signed and dated by
and the	sure fo	or all parents, affilia s, type, amount an The attachment m	ates id v	s and subsidiaries. Inclu oting percentage of ow	cture and ownership. Include ude the name of each person, nership of the funding portal's by the authorized individual
BUSI	NESS A	ACTIVITIES			
10.	Provid	de a description of t	follo	owing:	
	(a)	the proposed busi	nes	ss activities of the fundi	ng portal;
	(b)	the marketing stra	teg	y of the funding portal;	
	(c)	the target issuers,	inc	cluding their sectors;	
	(d)	the key risks you i	der	ntify in operating your fu	inding portal.

**CRIMINAL DISCLOSURE** Has the funding portal ever been found guilty, pleaded no contest to, or been granted an absolute or conditional discharge from a summary conviction or indictable offence under the Criminal Code (R.S.C. 1985, c. C-46), a quasi-criminal offence in any jurisdiction of Canada or a foreign jurisdiction, a misdemeanor or felony under the criminal legislation of the United States of America, or any state or territory therein, or an offence under the criminal legislation of any other foreign jurisdiction? (d) Yes □ No □ If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and the final disposition, if a final disposition has been made. Instruction: A quasi-criminal offence includes an offence under the Income Tax Act (R.S.C. 1985, c. 1 (5th Supp.)), the Immigration and Refugee Protection Act (S.C. 2001, c. 27) or the tax, immigration, drugs, firearms, money laundering or securities legislation of any province or territory of Canada or foreign jurisdiction. Are there any outstanding or stayed charges against the funding portal alleging a criminal offence that was committed? Yes □ No □ If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made. **CIVIL DISCLOSURE** Has the funding portal been the subject of an order (cease trade or otherwise). judgment, decree, sanction, or administrative penalty imposed by, or entered into a settlement agreement with, a government agency, administrative agency, self-regulatory organization, civil court, or administrative court of Canada or a foreign jurisdiction in the last 10 years related to a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct in Canada or a foreign jurisdiction related to its involvement in any type of securities, derivatives, insurance or banking activity. Yes □ No □ If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

Are there currently any outstanding civil actions alleging fraud, theft, deceit, misrepresentation or similar misconduct against the funding portal?

Yes □ No □

14

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates. names of the parties involved and final disposition, if a final disposition has been made.

### PROCESS AND PROCEDURE FOR HANDLING OF FUNDS

- 15. Provide all relevant details in an attachment that is signed and dated by the authorized individual certifying this form of the relevant documents on the process and procedure for handling all funds in relation to the crowdfunding distribution in a designated trust account at a Canadian financial institution, including the following:
- (a) the name of the Canadian financial institution the funding portal will use with the designated trust account number;
- (b) the names of the signatories on this account and their role with the funding portal;
- (c) details of how the funds held in this account will be separate and apart from the funding portal's own property;
- (d) a copy of the trust agreement, or details surrounding the establishment of this account. If the funding portal does not have a trust agreement or an account, please explain;
  - (e) details regarding how funds will flow
    - (i) from purchasers to the funding portal's account,
- (ii) from the funding portal's account to the issuer in the event that the crowdfunding distribution closes, and
- (iii) from the funding portal's account back to the purchasers in the event that the crowdfunding distribution does not close or the purchaser has exercised their right of withdrawal.

## **COLLECTION AND USE OF INFORMATION**

The information required under this form is collected, used and disclosed by the securities regulatory authority or, where applicable, the regulator of the jurisdiction under the authority granted under securities legislation for the purposes of the administration and enforcement of the securities legislation.

By submitting this form, the funding portal

- acknowledges that the regulator, except in Québec, or securities regulatory authority may collect personal information about the individuals referred to in this form or information about the funding portal,
- confirms that the individuals referred to in this form have been notified that their personal information is disclosed on this form, the legal reason for doing so, how it will be used and who to contact for more information, and
- consents to the posting on the website of the regulator, except in Québec, or securities regulatory authority of:
  - (i) the name that the funding portal will be operating under;
  - (ii) the website address for the funding portal; and
  - (iii) the funding portal's reliance on a dealer registration exemption.

If you have any questions about the collection and use of this information, contact the regulator, except in Québec, or securities regulatory authority in any jurisdiction in which this form is submitted. Contact information is listed at the end of this form.

## **CERTIFICATION**

By signing this form, the funding portal

- undertakes to comply with all of the applicable conditions set out in Regulation 45-110 respecting Start-up Crowdfunding Registration and Prospectus Exemptions,
- certifies that its platform is complete, ready for viewing in a test environment and designed to comply with Regulation 45-110 respecting Start-up Crowdfunding Registration and Prospectus Exemptions,
- certifies that it has, or reasonably expects to have, sufficient financial resources to continue its operations for at least the next 6 months, and
- acknowledges that the regulator, except in Québec, or securities regulatory authority of a jurisdiction in which this form is submitted may access the books and records relating to the carrying on of its activities and may conduct a compliance review.

On behalf of the funding portal, I certify that the statements made in this form, including any attachments, are true and complete.

Full legal name of funding portal:		
Signature of authorized individual:	Date:	
Print name of authorized individual:		
Position held:		
Telephone number:		
Email:		

IT IS AN OFFENCE TO MAKE A MISREPRESENTATION IN THIS FORM

#### **Contact information:**

### Alberta

The Alberta Securities Commission Suite 600, 250 – 5th Street SW Calgary, Alberta T2P 0R4 Telephone: 403 297-6454

Email: registration@asc.ca

www.asc.ca

#### **Nova Scotia**

Nova Scotia Securities Commission Suite 400, 5251 Duke Street Halifax, Nova Scotia B3J 1P3 Telephone: 902 424-7768

Toll free in Nova Scotia: 1 855 424-2499 Email: nssc.crowdfunding@novascotia.ca

nssc.novascotia.ca

#### **British Columbia**

British Columbia Securities Commission P.O. Box 10142, Pacific Centre 701 West Georgia Street

Vancouver, British Columbia V7Y 1L2

Telephone: 604 899-6854

Toll free in Canada: 1 800 373-6393

Email: portal@bcsc.bc.ca

www.bcsc.bc.ca

#### Ontario

Ontario Securities Commission 20 Queen Street West, 22nd Floor Toronto, Ontario M5H 3S8

Toll free: 1 877 785-1555 Email: inquiries@osc.gov.on.ca

www.osc.ca

OSC Electronic Filing Portal https://eforms1.osc.gov.on.ca/e-

filings/generic/form.do?token=ec7a3cb6-d86d-419d-

9c11-f1febe403cb6

### Manitoba

The Manitoba Securities Commission 500 – 400 St Mary Avenue Winnipeg, Manitoba R3C 4K5 Telephone: 204 945-2548

Toll free in Manitoba: 1 800 655-2548 Email: exemptions.msc@gov.mb.ca

www.mbsecurities.ca

#### Québec

Autorité des marchés financiers Direction de l'encadrement des intermédiaires 800, rue du Square-Victoria, 22e étage

C.P. 246, Place Victoria Montréal, Québec H4Z 1G3 Telephone: 514 395-0337

Toll free in Québec: 1 877 525-0337 Email: financement-participatif@lautorite.qc.ca

www.lautorite.qc.ca

### **New Brunswick**

Financial and Consumer Services Commission

85 Charlotte Street, Suite 300 Saint John, New Brunswick E2L 2J2

Toll free: 1 866 933-2222 Email: emf-md@fcnb.ca

www.fcnb.ca

### Saskatchewan

Financial and Consumer Affairs Authority of

Saskatchewan
Securities Division

Suite 601 – 1919 Saskatchewan Drive Regina, Saskatchewan S4P 4H2

Telephone: 306 787-5645

Email: registrationfcaa@gov.sk.ca

www.fcaa.gov.sk.ca

M.O. 2021-10, App. 45-110A3.

# FORM 45-110F4 PORTAL INDIVIDUAL INFORMATION

### **GENERAL INSTRUCTIONS**

If the funding portal is relying on the start-up crowdfunding registration exemption (section 3 of the Regulation), each founder, director, officer and control person of the funding portal must complete this form and the funding portal must deliver those completed forms and any attachments, along with the corresponding Form 45-110F3, to the regulator, except in Québec, or securities regulatory authority if the funding portal facilitates or intends to facilitate a crowdfunding distribution.

The information provided on this form must be specific to the individual certifying this form.

### **FUNDING PORTAL INFORMATION**

1. Provide the full legal name of the funding portal as it appears on the funding portal's organizing documents.

_	_							
2.	Provide the name that the funding portal will be operating under.							
3.	Indicate th	e position(s) yo	ou hold with	the fun	ding port	al.		
INDI	VIDUAL INF	ORMATION						
4.	Full legal r	name:						
Fire	st name		Middle name	e(s)		Last nan	ne	
5. full le	•	urrently, or have ated above, for	•		•	•	` '	•
	Yes □	No □						
	If yes, prov	vide details.						
6.	Telephone	e number and e	mail address	s:				
Re	sidential:	( )		Mobile	:			
Bu	siness:	( )		Email:				
7. resid	Provide all lential addres	l residential add	dresses for t	the pas	st five yea	ars startin	g with y	our current
	mber, street, cit d postal/ZIP cod	ty, province, territo	ory or state, co	untry	From		То	
unc	2 poota#211 oot				ММ	YYYY	MM	YYYY
					· —			

	Number, street, city, province, territory or state, country and postal/ZIP code				y	From		То	То	
and pos	and postal/ZIP code					MM	YYYY	MM	YYYY	
			sident of Car ovide the follo				one add	lress for	service of	
Name o	f agent for	service:								
Name o	f contact p	erson:								
Address	s for servic	e:								
Telepho	ne:									
9. Da	ate and p	lace of bi	rth:							
	Date of bir	th				Place of bi	rth			
MM	DD	YYYY	City		Prov	/ince/Territo	ory/State	Co	ountry	
10. Co	ountry of	citizensh	in:							
11. Aı	e you cu	rrently or	have you eve gulatory autl				icensed i	in any ca	pacity with	
Ye	es 🗆	No □								
		-	licence or re date and end	-				regulator	y authority	
12. Ha	•		dismissed fo	or cause	by a	an employ	er from	a positio	n following	
(a	) viola	ated any s	statutes, regu	ulations,	rule	s or stand	dards of	conduct,		
(b rules or s	,	d to appr s of cond	opriately sup uct, or	ervise co	omp	oliance wit	th any st	atutes, re	gulations,	
(c certainty	,	mitted fra	aud or the wr	ongful ta	ıking	g of prope	rty, inclu	ding, for	greater	
Ye	es 🗆	No □								
authorize	ed individ	lual certify	relevant deta ying this form red and final	n that inc	lude	es the circ	cumstand	es, relev	ant dates,	

## **CRIMINAL DISCLOSURE**

- 13. Have you ever been found guilty, pleaded no contest to, or been granted an absolute or conditional discharge from
  (a) a summary conviction or indictable offence under the Criminal Code (R.S.C. 1985, c. C-46),
  (b) a quasi-criminal offence in any jurisdiction of Canada or a foreign jurisdiction,
- (c) a misdemeanour or felony under the criminal legislation of the United States of America, or any state or territory therein, or
  - (d) an offence under the criminal legislation of any other foreign jurisdiction? Yes  $\Box$  No  $\Box$

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

Instructions: A quasi-criminal offence includes an offence under the Income Tax Act (R.S.C. 1985, c. 1 (5th Supp.)), the Immigration and Refugee Protection Act (S.C. 2001, c. 27) or the tax, immigration, drugs, firearms, money laundering or securities legislation of any province or territory of Canada or of a foreign jurisdiction.

14. Are there any outstanding or stayed charges against you alleging a criminal offence that was committed?

Yes □ No □

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

15. To the best of your knowledge, are there any outstanding or stayed charges against any person of which you were, at the time the criminal offence was alleged to have taken place, a founder, director, officer or control person?

Yes □ No □

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

16. To the best of your knowledge, has any person of which you were a founder, or during the period when you were a director, officer or control person, ever been found guilty, pleaded no contest to or been granted an absolute or conditional discharge from a criminal offence that was committed?

Yes □ No □

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

## **CIVIL DISCLOSURE**

17. Have you or a person of which you are or were a founder, director, officer or control person been the subject of an order (cease trade or otherwise), judgment, decree, sanction, or administrative penalty imposed by, or entered into a settlement agreement with, a government agency, administrative agency, self-regulatory organization, civil court, or administrative court of Canada or a foreign jurisdiction in the last 10 years related to a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct in Canada or a foreign jurisdiction related to your involvement in any type of securities, derivatives, insurance or banking activity?

Yes □ No □

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

18. Are there currently any outstanding civil actions alleging fraud, theft, deceit, misrepresentation, or similar misconduct against you or a person of which you are or were a founder, director, officer or control person?

Yes □ No □

If yes, provide all relevant details in an attachment signed and dated by the authorized individual certifying this form that includes the circumstances, relevant dates, names of the parties involved and final disposition, if a final disposition has been made.

## **COLLECTION AND USE OF PERSONAL INFORMATION**

The personal information required under this form is collected, used and disclosed by the securities regulatory authority or, where applicable, the regulator of the jurisdiction under the authority granted in securities legislation for the purposes of the administration and enforcement of the securities legislation.

By submitting this form, you consent to the collection, use and disclosure of this personal information by the regulator, except in Québec, or securities regulatory authority of each jurisdiction in which this form is submitted and any police records, records from other government or non-governmental regulators or self-regulatory organizations, credit records and employment records about you that the securities regulatory authority or regulator may need to determine the completeness of the information submitted in this form and compliance with the conditions of the start-up crowdfunding registration and prospectus exemptions. The regulator, except in Québec, or securities regulatory authority may contact government and private bodies or agencies, individuals, corporations and other organizations for information about you.

If you have any questions about the collection and use of this information, contact the regulator, except in Québec, or securities regulatory authority of any jurisdiction in which this form is submitted. Contact information is listed at the end of this form.

# **CERTIFICATION**

By submitting this form, I

- certify that the statements made in this form, including any attachments, are true and complete, and
- agree to be subject to the securities legislation of each jurisdiction of Canada where I have submitted this form. This includes the jurisdiction of any tribunals or any proceedings that relate to my activities as a founder, director, officer or control person of a funding portal under applicable securities legislation.

Signature:	 Date:	
Print name:		
Position held:		

## IT IS AN OFFENCE TO MAKE A MISREPRESENTATION IN THIS FORM

### **Contact information:**

Alberta

The Alberta Securities Commission Suite 600, 250 – 5th Street SW Calgary, Alberta T2P 0R4 Telephone: 403 297-6454 Email: registration@asc.ca

www.asc.ca

**British Columbia** 

British Columbia Securities Commission P.O. Box 10142, Pacific Centre 701 West Georgia Street Vancouver, British Columbia V7Y 1L2

Telephone: 604 899-6854

Toll free in Canada: 1 800 373-6393

Email: portal@bcsc.bc.ca

www.bcsc.bc.ca

Manitoba

The Manitoba Securities Commission 500 – 400 St Mary Avenue Winnipeg, Manitoba R3C 4K5 Telephone: 204 945-2548

Toll free in Manitoba: 1 800 655-2548 Email: <a href="mailto:exemptions.msc@gov.mb.ca">exemptions.msc@gov.mb.ca</a>

www.mbsecurities.ca

**New Brunswick** 

Financial and Consumer Services Commission 85 Charlotte Street, Suite 300 Saint John, New Brunswick E2L 2J2

Toll free: 1 866 933-2222 Email: emf-md@fcnb.ca

www.fcnb.ca

**Nova Scotia** 

Nova Scotia Securities Commission Suite 400, 5251 Duke Street Halifax, Nova Scotia B3J 1P3 Telephone: 902 424-7768

Toll free in Nova Scotia: 1 855 424-2499 Email: nssc.crowdfunding@novascotia.ca

nssc.novascotia.ca

Ontario

Ontario Securities Commission 20 Queen Street West, 22nd Floor Toronto, Ontario M5H 3S8

Toll free: 1 877 785-1555
Email: inquiries@osc.gov.on.ca

www.osc.ca

OSC Electronic Filing Portal https://eforms1.osc.gov.on.ca/e-

filings/generic/form.do?token=ec7a3cb6-d86d-

419d-9c11-f1febe403cb6

**Québec** Autorité des marchés financiers

Direction de l'encadrement des intermédiaires

800, rue du Square-Victoria, 22e étage

C.P. 246, Place Victoria Montréal, Québec H4Z 1G3 Telephone: 514 395-0337

Toll free in Québec: 1 877 525-0337 Email: financement-participatif@lautorite.qc.ca

www.lautorite.qc.ca

Saskatchewan

Financial and Consumer Affairs Authority of

Saskatchewan Securities Division

Suite 601 – 1919 Saskatchewan Drive

Regina, Saskatchewan S4P 4H2

Telephone: 306 787-5645

Email: registrationfcaa@gov.sk.ca

www.fcaa.gov.sk.ca

M.O. 2021-10, App. 45-110A4.

# FORM 45-110F5 SEMI-ANNUAL FINANCIAL RESOURCES CERTIFICATION

The funding portal certifies that it has, or reasonably expects to have, sufficient financial resources to continue its operations for at least the next 6 months.

On behalf of the funding portal, I certify that the statement made in this form is true and complete.

Full legal name of funding portal:	
Signature of the chief executive officer, chief financial officer or functional equivalent:	Date:
Print name of individual:	
Position held:	
Telephone number:	
Email:	

# IT IS AN OFFENCE TO MAKE A MISREPRESENTATION IN THIS FORM

M.O. 2021-10, App. 45-110A4.

Decision 2021-PDG-0040, 2021-08-11

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