

**In force June 23, 2016**

## **POLICY STATEMENT 11-207 RESPECTING FAILURE-TO-FILE CEASE TRADE ORDERS AND REVOCATIONS IN MULTIPLE JURISDICTIONS**



*Further to the publication of CSA Staff Notice 11-337: Notice of Local Amendments and Changes in Alberta, Manitoba and New Brunswick (AMF Bulletin of December 7, 2017, Vol. 14, no. 48), this Policy Statement has been updated.*

### **PART 1 INTRODUCTION**

#### **Scope of this policy statement**

**1. Reporting issuers are subject to continuous disclosure requirements under securities legislation so that there is information in the marketplace to enable investors and prospective investors to make an informed investment decision. The integrity and fairness, or confidence in the integrity and fairness, of the capital markets may be compromised if trading in securities of a reporting issuer is permitted to continue when the reporting issuer is not in compliance with the continuous disclosure requirements.**

*This policy statement provides guidance to issuers, investors and other market participants regarding how the Canadian Securities Administrators (CSA or we) will generally respond to certain types of continuous disclosure defaults by a reporting issuer, referred to as specified defaults in this policy statement.<sup>1</sup>*

*This policy statement also explains why we issue a failure-to-file cease trade order in response to a specified default. Beginning in part 4, this policy statement also explains how a failure-to-file cease trade order has effect in multiple jurisdictions due to the operation of:*

- *Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions<sup>2</sup>, in those CSA jurisdictions that have adopted it, or*
- *A statutory reciprocal order provision as defined in section 3.*

*This policy statement also explains what a reporting issuer should do to apply for a full or partial revocation (including a variation) of a failure-to-file cease trade order.*

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<sup>1</sup> The term “specified default” is defined in section 3 of this policy statement and is based on the harmonized list of deficiencies developed by the CSA and described in CSA Notice 51-322 *Reporting Issuer Defaults*.

<sup>2</sup> Multilateral Instrument 11-103 *Failure-to-File Cease trade Orders in Multiple Jurisdictions* became effective in certain provinces and territories on June 23, 2016.

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*Any CSA jurisdiction that has adopted Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions or has a statutory reciprocal order provision will apply the operational processes set out in this policy statement.*

*Although Ontario has not adopted Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions, this policy statement describes an interface process (“dual” regime) to facilitate the reciprocation in Ontario of failure-to-file cease trade orders issued and revoked by other CSA regulators.*

*This policy statement applies to a reporting issuer and, where the context permits, to a securityholder or other party.*

### ***Cease trade orders outside of the scope of this policy statement***

**2. The following cease trade orders for continuous disclosure defaults are not covered by the definition of failure-to-file cease trade order in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions:**

*(a) a cease trade order issued in respect of a failure to file deficiency that is not a specified default;<sup>3</sup>*

*(b) a cease trade order issued where a reporting issuer has made a required filing but the required filing is deficient in terms of content (a content deficiency);<sup>4</sup>*

*(c) a management cease trade order as defined in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions;*

*(d) a cease trade order issued in respect of an issuer that is only a reporting issuer in one jurisdiction;<sup>5</sup>*

*(e) a cease trade order issued prior to the effective date of Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions.*

*Cease trade orders that do not meet the definition of failure-to-file cease trade order, and as such do not automatically take effect in each MI 11-103 jurisdiction where the issuer is a reporting issuer, will generally be issued by the CSA regulators following*

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<sup>3</sup> The definition of “specified default” does not include certain failure to file deficiencies described in section 1 of CSA Notice 51-322 *Reporting Issuer Defaults*, such as a failure to file a material change report or a failure to file technical disclosure or other reports required by Regulation 43-101 respecting *Standards of Disclosure for Mineral Projects* (chapter V-1.1, r. 15) or Regulation 51-101 respecting *Standards of Disclosure for Oil and Gas Activities* (chapter V-1.1, r. 23). We have omitted these items from the definition because these filings will generally be non-periodic in nature and in some cases it may be unclear whether a filing requirement has been triggered.

<sup>4</sup> Examples of content deficiencies are set out in section 2 of CSA Notice 51-322 *Reporting Issuer Defaults*.

<sup>5</sup> A local CSA regulator will generally apply the same principles and considerations as set out in this policy statement when issuing a local cease trade order.

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*principles of mutual reliance. Once the principal regulator, as this term is defined in section 3, issues a cease trade order, each other CSA regulator in a jurisdiction where the issuer is a reporting issuer will then decide whether to issue a similar order in its jurisdiction.<sup>6</sup>*

*The application process for a revocation of a cease trade order that does not meet the definition of failure-to-file cease trade order in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions, is described in Policy Statement 12-202 respecting Revocations of Certain Cease Trade Orders (Decision 2016-PDG-0081, 2016-05-18).*

### **PART 2 DEFINITIONS AND INTERPRETATION**

#### **Definitions**

**3. In this policy statement:**

*“cease trade order” means an order under a provision of Canadian securities legislation, set out in Annex A, that one or more persons must not trade in securities of a reporting issuer, whether directly or indirectly;*

*“CSA regulator” means a securities regulatory authority or a regulator, as applicable;*

*“dual application” means an application described in section 22;*

*“dual failure-to-file cease trade order” means an order described in section 14;*

*“failure-to-file cease trade order” has the same meaning as in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions;*

*“filer” means the person filing an application to revoke or partially revoke a failure-to-file cease trade order;*

*“management cease trade order” has the same meaning as in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions;*

*“MD&A” has the same meaning as in Regulation 51-102 respecting Continuous Disclosure Obligations (chapter V-1.1, r. 24);*

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<sup>6</sup> These cease trade orders would be automatically reciprocated in jurisdictions that have a statutory reciprocal order provision.

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*“MI 11-103 jurisdiction” means the jurisdiction of a CSA regulator that has adopted Multilateral Instrument 11-103 Failure to File Cease Trade Orders in Multiple Jurisdictions;*

*“MRFP” means a management report of fund performance as defined in Regulation 81-106 respecting Investment Fund Continuous Disclosure (chapter V-1.1, r. 42);*

*“non-principal regulator” means, for a person, the CSA regulator of a jurisdiction other than the principal jurisdiction;*

*“OSC” means the regulator in Ontario;*

*“OTC reporting issuer” has the same meaning as in Regulation 51-105 respecting Issuers Quoted in the U.S. Over-The-Counter Markets (chapter V-1.1, r. 24.1);*

*“partial revocation order” means an order that permits one or more persons to conduct specific trades when a failure-to-file cease trade order is in effect, and includes a variation of the failure-to-file cease trade order;*

*“principal jurisdiction” means, for a person, the jurisdiction of the principal regulator;*

*“principal regulator” means the regulator described in section 13;*

*“revocation order” means either a partial revocation order or an order fully revoking a failure-to-file cease trade order;*

*“SEDAR” means System for Electronic Document Analysis and Retrieval;*

*“SEDI” means System for Electronic Disclosure by Insiders;*

*“specified default” has the same meaning as in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions;*

*“statutory reciprocal order provision” means a provision in the securities statute of a jurisdiction, set out in Annex C, that provides for the automatic reciprocation of any order imposing sanctions, conditions, restrictions or requirements issued by another CSA regulator based on a finding or admission of a contravention of securities legislation;*

*“venture issuer” has the same meaning as in Regulation 51-102 respecting Continuous Disclosure Obligations.*

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### ***Further definitions***

**4.** *Terms used in this policy statement that are defined in Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) have the same meaning as in that regulation.*

### ***Interpretation***

**5.** *(1) In certain jurisdictions, the CSA regulator may issue a failure-to-file cease trade order that prohibits trading in, and the acquisition or purchase of, securities of a reporting issuer. In these jurisdictions, references in this policy statement to a “trade” refer to a trade in, acquisition of, or purchase of securities of the reporting issuer, as applicable.*

*(2) In Québec, “trade” is not defined in the Securities Act (chapter V-1.1) (Québec). This policy statement covers any activity in respect of a transaction in securities that may be the object of an order issued under paragraph 3 of section 265 of the Securities Act (Québec) that falls within the definition of failure-to-file cease trade order in Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions.*

### ***PART 3***

### ***OVERVIEW AND IMPLICATIONS OF CEASE TRADE ORDERS ISSUED FOR CONTINUOUS DISCLOSURE DEFAULTS***

#### ***Division 1 Overview***

##### ***Possible regulatory responses to a specified default***

**6.** *In the jurisdictions where the issuer is a reporting issuer, the CSA regulators will generally respond to a specified default by noting the issuer in default on their default lists. For more information about the CSA default lists, refer to CSA Notice 51-322 Reporting Issuer Defaults.*

*The CSA regulators will then generally respond to a specified default in one of two ways:*

*(a) by issuing a failure-to-file cease trade order;*

*(b) if an issuer applies under Policy Statement 12-203 respecting Management Cease Trade Orders (Decision 2016-PDG-0082, 2016-05-18), and demonstrates that it is able to comply with that policy statement, by issuing a management cease trade order.*

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*If the outstanding filing is expected to be filed relatively quickly, the default is not expected to be recurring and the issuer meets the eligibility criteria, a management cease trade order may be an appropriate response to the default.*

*While we recognize that issuers may sometimes face difficulties in complying with filing deadlines due to circumstances beyond their control, we do not believe it is appropriate to vary a filing deadline simply to allow an issuer to avoid being in default. The CSA regulators will consider the issuer's circumstances in deciding what action, if any, is appropriate to respond to a default. Once an issuer is in default, a failure-to-file cease trade order may be issued by the CSA regulator at any time.*

### ***Reasons for issuing a failure-to-file cease trade order in response to a specified default***

**7. In the event of a specified default, the CSA regulators generally respond by issuing a failure-to-file cease trade order. Some of the reasons for issuing a failure-to-file cease trade order are listed below.**

*(a) Investors and prospective investors should be able to make an informed investment decision about the securities of the defaulting reporting issuer. This ability may be compromised if certain disclosures have not been made when required.*

*(b) The integrity and fairness, or confidence in the integrity and fairness, of the capital markets may be compromised if trading in securities of the reporting issuer is permitted to continue during the period of default (when there is heightened potential that some people may have access to information that would normally be reflected in the continuous disclosure document that the reporting issuer is in default of filing).*

*(c) The practice of responding to a specified default with a failure-to-file cease trade order has a significant positive effect on general compliance. The prospect of a cease trade order creates a strong incentive for the reporting issuer's management to avoid a specified default. Similarly, the issuance of a cease trade order once the issuer is in default creates a strong incentive on the part of management to diligently rectify the specified default.*

*(d) A failure-to-file cease trade order represents a rapid, public response by the CSA regulators to a specified default by a reporting issuer. This sends a message to issuers and investors that filing deadlines are important and that there will be serious consequences for a specified default, helping to preserve integrity and fairness in the securities marketplace.*

*We acknowledge that a failure-to-file cease trade order can impose a burden on issuers and investors because existing investors may be unable to sell their securities and prospective investors are unable to purchase securities of the issuer while the cease trade order remains in effect. In addition, issuers are generally unable to access financing while the cease trade order remains in effect. Nevertheless, if a specified*

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*default occurs, the issuance of a failure-to-file cease trade order addresses our overriding concern of investor protection.*

### ***Enforcement action***

*8. If a reporting issuer is in default of a continuous disclosure requirement, CSA regulators may also consider taking enforcement action against the reporting issuer, the directors and officers of the reporting issuer, or any other responsible party. Nothing in this policy statement should be interpreted as limiting the discretion of the CSA regulators in responding to such a default through enforcement action.*

### ***Insider trading***

*9. The guidelines below should be considered if a reporting issuer is in default or reasonably anticipates that a specified default or a default of another continuous disclosure requirement will occur, and a cease trade order has not yet been issued in respect of the issuer.*

*(a) We expect an issuer to monitor and restrict trading by a director, officer and other insider of the issuer due to the increased risk that these individuals may have access to material undisclosed information. This may include information that would otherwise have been reflected in the continuous disclosure filing in respect of which the issuer is or reasonably anticipates being in default, information about any investigation into the events that may have led to the default or anticipated default, and information about the status of remediation activities.*

*(b) Management and other insiders of the issuer should consider the insider trading prohibitions under securities legislation before entering into any transaction involving securities of the issuer that is or reasonably anticipates being in default.*

*Refer to National Policy 51-201: Disclosure Standards (Decision 2002-C-0244, 2002-07-09) for guidance regarding disclosure, the maintenance of confidential information, and the application of insider trading laws.*

*(c) We also remind issuers and other market participants that an officer or other insider of a reporting issuer in default will generally be unable to sell securities acquired from the issuer on a prospectus exempt basis because of the resale restrictions in subsections 2.5(2)7 and 2.6(3)5 of Regulation 45-102 respecting Resale of Securities (chapter V-1.1, r. 20) which require that a selling security holder have no reasonable grounds to believe that the issuer is in default of securities legislation.*

## ***Division 2 Other Implications of a Cease Trade Order***

### ***Effect of a cease trade order in a jurisdiction where an issuer is not a reporting issuer***

**10.** *Although a trade in a jurisdiction where an issuer is not a reporting issuer may not violate a cease trade order in another jurisdiction, the trading activity may still be contrary to the public interest and therefore subject to enforcement or other administrative proceedings. Market participants in a jurisdiction in which an issuer is not a reporting issuer should be cautious about trading in a security if a CSA regulator in another jurisdiction has issued a cease trade order. Continuous disclosure obligations reflect the minimum requirements we think are necessary to generate sufficient public disclosure to permit investors to make informed investment decisions. The issuance of a cease trade order by a CSA regulator will generally mean that an issuer has not met the required standard and that there is significant risk of harm to investors if trading is allowed to continue. Accordingly, market participants should carefully consider the existence of the continuous disclosure default, and the determination of the principal regulator, before effecting a trade in a jurisdiction where the issuer is not reporting.*

*In a jurisdiction that has a statutory reciprocal order provision, a cease trade order issued by another CSA regulator will have effect in this jurisdiction even where the issuer is not a reporting issuer.*

### ***Effect of a cease trade order in a foreign jurisdiction***

**11.** *If a market participant intends to execute a trade in securities of a cease-traded issuer on an exchange or marketplace outside of Canada, the market participant should consider whether the trade may be considered to be a trade in one or more jurisdictions in Canada where either the cease trade order is in effect or trading is prohibited or restricted under Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions or a statutory reciprocal order provision. For example, a transaction may be a trade in a jurisdiction if “acts in furtherance of the trade” occur within that jurisdiction. A transaction may also be a trade in a jurisdiction if there are connecting factors or other facts and circumstances that indicate that the securities may not “come to rest” outside Canada but may be resold to investors in a jurisdiction where a cease trade order is in effect or trading is prohibited under Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions or a statutory reciprocal order provision. The conditions of each cease trade order should be carefully considered.*

### ***Effect of a cease trade order on market participants subject to Investment Industry Regulatory Organization of Canada regulation***

**12.** *Presently, all marketplaces (including exchanges, alternative trading systems and quotation and trade reporting systems) in Canada have retained Investment Industry Regulatory Organization of Canada (IIROC) as their regulation services*

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*provider. Under the Universal Market Integrity Rules (UMIR), which have been adopted by IIROC, if a CSA regulator issues a cease trade order with respect to an issuer whose securities are traded on a marketplace, IIROC imposes a regulatory halt on trading of those securities on all marketplaces for which IIROC acts as the regulation services provider. Once the halt is imposed by IIROC, no person subject to the UMIR may trade those securities on any marketplace in Canada, over-the-counter or on a foreign organized regulated market, subject to any conditions set out in the cease trade order.*

### **PART 4 ISSUANCE OF A FAILURE-TO-FILE CEASE TRADE ORDER**

#### **Division 1 Overview**

##### **Principal regulator**

**13.** *Under section 2 of Multilateral Instrument 11-103 Failure-to-File Cease trade Orders in Multiple Jurisdictions, if a CSA regulator issues a failure-to-file cease trade order in respect of a reporting issuer's securities, a person must not trade in a security of the issuer in any MI 11-103 jurisdiction where the issuer is a reporting issuer, except in accordance with any conditions of the order, including any variation or partial revocation of it. The effect is the same in jurisdictions that have a statutory reciprocal order provision, except that a failure-to-file cease trade order issued by another CSA regulator will have effect in these jurisdictions even where the issuer is not a reporting issuer.*

*In most cases, the CSA regulator that will issue a failure-to-file cease trade order will be the reporting issuer's principal regulator, that is, the one selected by the issuer at the time that it becomes a reporting issuer and that it identified on its SEDAR profile. For the purposes of this policy statement, we will refer to the CSA regulator that issues the failure-to-file cease trade order as the principal regulator.*

##### **Dual failure-to-file cease trade order**

**14.** *A dual failure-to-file cease trade order is a failure-to-file cease trade order issued in respect of an issuer by its principal regulator where the principal regulator is a CSA regulator other than the OSC, the issuer is a reporting issuer in Ontario and the OSC, as a non-principal regulator, confirms that it is opting into the failure-to-file cease trade order.*

#### **Division 2 Decision-Making Process**

##### **Issuance of failure-to-file cease trade orders**

**15.** *After considering the recommendation of its staff, the principal regulator will determine whether or not to issue a failure-to-file cease trade order.*

**Dual failure-to-file cease trade orders**

**16.** (1) After considering the recommendation of its staff, the principal regulator will determine whether or not to issue the failure-to-file cease trade order. If the principal regulator decides to issue the failure-to-file cease trade order, it will circulate its order to the OSC before 12:00 pm (noon) local time in the jurisdiction of the principal regulator.

(2) The OSC, on the same business day that it receives the principal regulator's order, will confirm whether

(a) it has made the same decision as the principal regulator and is opting into the order, or

(b) it will opt out and not make the same decision as the principal regulator.

(3) If the OSC elects to opt out, it will notify the principal regulator and give its reasons for opting out.

(4) If the OSC does not provide a response before the expiry of the opt-in period referred to in subsection (2), the principal regulator will consider that the OSC has opted out.

(5) The principal regulator generally will not issue the dual failure-to-file cease trade order before the earlier of

(a) the expiry of the opt-in period referred to in subsection (2), and

(b) receipt from the OSC of the confirmation referred to in subsection (2).

(6) If the OSC does not opt into or is considered to have opted out of the principal regulator's order as set out in subsections (3) and (4), the principal regulator will issue a failure-to-file cease trade order.

**Division 3 Effect of a Failure-To-File Cease Trade Order**

**Effect of a failure-to-file cease trade order**

**17.** Once the principal regulator issues a failure-to-file cease trade order, the effect under section 2 of Multilateral Instrument 11-103 Failure-to-File Cease Trade Orders in Multiple Jurisdictions, in each MI 11-103 jurisdiction where the issuer is a reporting issuer, is that a person must not trade in a security of the issuer, except in accordance with the conditions, if any, contained in the order. The conditions of a failure-to-file cease trade order may include a variation or partial revocation.

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*The effect is the same in each jurisdiction that has a statutory reciprocal order provision, except that the failure-to-file cease trade order will have effect in these jurisdictions even where the issuer is not a reporting issuer.*

### ***Effect of a dual failure-to-file cease trade order***

**18.** Once the principal regulator issues a dual failure-to-file cease trade order, the effect under section 2 of Multilateral Instrument 11-103 Failure-to-File Cease Trade Orders in Multiple Jurisdictions, in each MI 11-103 jurisdiction where the issuer is a reporting issuer, is that a person must not trade in a security of the issuer, except in accordance with the conditions, if any, contained in the order. The conditions of a failure-to-file cease trade order may include a variation or partial revocation. The order of the principal regulator also evidences the OSC's decision. As a result, trading in the securities that are subject to the failure-to-file cease trade order is also prohibited in Ontario.

*The effect is the same in each jurisdiction that has a statutory reciprocal order provision, except that the dual failure-to-file cease trade order will have effect in these jurisdictions even where the issuer is not a reporting issuer.*

### ***Transmission of failure-to-file cease trade orders***

**19. (1)** The principal regulator will send the failure-to-file cease trade order to the reporting issuer.

(2) The principal regulator will send the OSC a copy of the dual failure-to-file cease trade order.

## **PART 5**

### **REVOCATION OF A FAILURE-TO-FILE CEASE TRADE ORDER**

#### ***Division 1 Initiating the Revocation Process***

##### ***Full revocation***

**20.** The way an issuer initiates the process to obtain a full revocation of a failure-to-file cease trade order depends on how long the failure-to-file cease trade order has been in effect.

(a) In the case of a failure-to-file cease trade order that has been in effect for 90 days or less, the filing of the required continuous disclosure documents initiates

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*the review process by the principal regulator for a revocation of the failure-to-file cease trade order. We will not require an issuer to make an application in this circumstance.<sup>7</sup>*

*(b) In the case of a failure-to-file cease trade order that has been in effect for more than 90 days, the issuer should make an application as set out in section 33.*

### ***Partial revocation***

**21.** *An issuer seeking a partial revocation order should meet the revocation qualification criteria under Division 3 and make an application as set out in section 34.*

### ***Dual application***

**22.** *An issuer whose principal regulator is a CSA regulator other than the OSC and that is also a reporting issuer in Ontario will make an application to both its principal regulator and to the OSC.*

### ***Principal regulator***

**23.** *The principal regulator for a revocation order is the CSA regulator that issued the failure-to-file cease trade order.*

## ***Division 2 Full Revocation Qualification Criteria and Considerations***

### ***Filing outstanding continuous disclosure for a full revocation***

**24. (1)** *We will generally not exercise our discretion to revoke a failure-to-file cease trade order that has been in effect for 90 days or less, unless the issuer has filed all of the outstanding continuous disclosure documents specified in the failure-to-file cease trade order, and any annual or interim financial statements, MD&A or MRFP, and certification of filings, that subsequently became due.<sup>8</sup>*

**(2)** *We will generally not exercise our discretion to revoke a failure-to-file cease trade order that has been in effect for more than 90 days, subject to sections 25 and 26, unless the issuer has filed all of its outstanding continuous disclosure.*

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<sup>7</sup> In the jurisdictions where an application is required by law to obtain a revocation order, the filing of the outstanding documents referred to in the failure-to-file cease trade order will be deemed to be the application, or the dual application, as the case may be.

<sup>8</sup> Before we revoke a failure-to-file cease trade order for an OTC reporting issuer, we may require the issuer to file additional documents, including those required under *Regulation 51-105 respecting Issuers Quoted in the U.S. Over-the-Counter Markets* (chapter V-1.1, r. 24.1).

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### ***Exceptions to interim filing requirements***

**25.** In exercising their discretion to revoke a failure-to-file cease trade order that has been in effect for more than 90 days, the principal regulator or, for a dual application, the principal regulator and the OSC, may elect not to require the issuer to file certain outstanding interim financial reports, interim MD&A, interim MRFP, or interim certificates under Regulation 52-109 respecting Certification of Disclosure in Issuers' Annual and Interim Filings (chapter V-1.1, r. 27), subject to section 24, if the issuer has filed all of the following:

- (a) audited annual financial statements, annual MD&A, annual MRFP, and annual certificates, required to be filed under applicable securities legislation;
- (b) annual information forms, information circulars and material change reports required to be filed under applicable securities legislation;
- (c) for all interim periods in the current fiscal year, interim financial reports (which include the applicable comparatives from the prior fiscal year), interim MD&A, interim MRFP, and interim certificates, required to be filed under applicable securities legislation.

### ***Exceptions to annual filing requirements***

**26.** In certain cases, an issuer seeking to revoke a failure-to-file cease trade order that has been in effect for more than 90 days may consider that the length of time that has elapsed since the date of the failure-to-file cease trade order makes the preparation and filing of all outstanding disclosure impractical or of limited use to investors. This may particularly apply to disclosure for periods that ended more than 3 years before the date of the application for a non-venture issuer or more than 2 years before the date of the application for a venture issuer, or for periods prior to a significant change in the issuer's business. An issuer seeking a full revocation order in these circumstances should make detailed submissions explaining its position. In appropriate cases, the principal regulator or, for a dual application, the principal regulator and the OSC, will consider whether the filing of certain outstanding disclosure may be unnecessary as a condition of a full revocation order. The factors that we may consider include one or more of the following:

- (a) the age of information to be contained in the continuous disclosure filing: information from older periods may be less relevant than information from more recent periods;
- (b) whether there is access to records of the issuer: lack of access to records may hinder compliance with some filing requirements;

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- (c) whether the issuer conducted activity during the period: if an issuer was inactive or changed its business at any time while it was cease-traded, disclosure of information from or prior to this time may be less relevant;
- (d) the length of time the failure-to-file cease trade order has been in effect;
- (e) whether the historical disclosure relates to significant transactions or litigation.

We generally consider that disclosure for periods within the most recent 3 financial years for a non-venture issuer, or the most recent 2 financial years for a venture issuer, provides useful information for investors. We generally do not consider the time and cost required to prepare disclosure to be a compelling factor in the determination of the disclosure to be provided in connection with an application to revoke a failure-to-file cease trade order.

### ***Outstanding fees***

**27.** Before a full revocation order is issued, the issuer should pay all outstanding fees to each CSA regulator in whose jurisdiction it is a reporting issuer. Outstanding fees generally include, where applicable, all activity and participation fees, and late filing fees.

Depending on how long the failure-to-file cease trade order has been in effect, and whether the issuer filed its continuous disclosure documents in a timely manner while it was cease-traded, the amount of outstanding fees can be considerable. Before submitting an application, an issuer should contact each relevant CSA regulator to confirm the fees that will be payable.

### ***Annual meeting***

**28.** An issuer should ensure that it has complied with the requirement in applicable corporate or similar governing legislation or any equivalent requirement in its constating documents to hold an annual meeting of securityholders. If the issuer has not complied with the annual meeting requirement, the CSA regulator will generally not exercise its discretion to issue a full revocation order unless the issuer provides an undertaking to hold an annual meeting within 3 months after the date on which the failure-to-file cease trade order is revoked.

An undertaking does not relieve the issuer from any requirement to hold an annual meeting requirement.

### ***News release***

**29.** If the issuance of an order revoking a failure-to-file cease trade order or the circumstances giving rise to the issuer seeking the revocation order are a “material

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*change”, the issuer is required by Canadian securities legislation to issue and file a news release and material change report. For example, if the issuer has ceased to carry on an active business, or its business purpose has been abandoned, the circumstances giving rise to the issuer seeking the revocation order may be a “material change”. If so, the news release and material change report should disclose that the issuer has ceased to carry on an active business or that its business purpose has been abandoned, and should disclose the issuer’s future business plans or that the issuer has no future business plans.*

*Even if there is no material change, the issuer should consider issuing a news release that announces the revocation order.*

### **Division 3 Partial Revocation Qualification Criteria and Considerations**

#### **Permitted transactions**

**30.** *We will consider granting a partial revocation order to permit certain transactions involving trades in securities of the issuer, such as a private placement to raise sufficient funds to prepare and file outstanding continuous disclosure documents or a shares-for-debt transaction to allow the issuer to recapitalize. We will generally not exercise our discretion to grant a partial revocation order unless the issuer intends to subsequently apply for a full revocation order and reasonably anticipates having sufficient resources after the proposed transaction to bring its continuous disclosure and fees up to date.*

*Other circumstances may arise that warrant a partial revocation order. For example, we will generally consider granting a partial revocation order to permit a securityholder to sell securities for a nominal amount solely to establish a tax loss, or if the issuer is winding up or in the context of insolvency. It may be possible to establish a loss for tax purposes without disposing of the securities. Securityholders may want to consult the Income Tax Act (R.S.C., 1985, c. 1 (5th Supp.)) before applying for a partial revocation order.*

*Issuers may wish to consult their legal counsel to determine whether a particular transaction constitutes a trade and therefore requires an application for a partial revocation order. For example, in most jurisdictions of Canada, a disposition of securities by way of a bona fide gift, made in good faith and not as part of a plan or scheme to evade requirements of securities legislation, would generally not be considered a “trade” under securities legislation. As such, a partial revocation order would not typically be required in these circumstances. However, after the gift, the securities will generally remain subject to the cease trade order.*

#### **Acts in furtherance of a trade**

**31.** *The definition of trade, where applicable, includes acts in furtherance of a trade. In any particular case, it is a question of legal interpretation whether a step taken by an issuer or other party is an act in furtherance of a trade, and therefore a breach of the*

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*failure-to-file cease trade order. If securities have been issued in breach of a cease trade order, we will consider whether enforcement action is appropriate. Issuers should consult their legal counsel whenever there is doubt as to whether a proposed action would be an act in furtherance of a trade. We generally expect an issuer to obtain a partial revocation order before carrying out an act in furtherance of a trade. For example, we expect an issuer or other party intending to conduct a trade to obtain a partial revocation order before entering into an agreement to transfer securities and before publicly disclosing an intended transaction in securities.*

### ***Continuing effect of failure-to-file cease trade order***

**32. Following the completion of a trade permitted by a partial revocation order, all securities of the issuer remain subject to the failure-to-file cease trade order until a full revocation is granted, depending on the terms of the failure-to-file cease trade order.**

### ***Division 4 Filing Materials for a Revocation Application***

#### ***Materials to be filed with an application for a full revocation of a failure-to-file cease trade order that has been in effect for more than 90 days***

**33. (1) To make an application to fully revoke a failure-to-file cease trade order that has been in effect for more than 90 days, a filer should remit the fees payable, where applicable, under the securities legislation of the principal regulator, as set out in Annex B. The application should include all of the following information:**

- (a) details of any revocation applications currently in progress in the other jurisdictions;**
- (b) a copy of any draft material change report or news release as discussed in section 29;**
- (c) confirmation that all continuous disclosure documents have been filed with the relevant CSA regulator or a description of the documents that will be filed;**
- (d) confirmation that the issuer has the necessary financial resources to pay all outstanding fees, referred to in section 27, or has paid these fees to each relevant CSA regulator;**
- (e) confirmation that the issuer's SEDAR and SEDI profiles are up-to-date;**
- (f) a draft full revocation order as contemplated in subsection 36(1);**
- (g) a completed personal information form and authorization in the form set out in Appendix A of Regulation 41-101 respecting General Prospectus Requirements (chapter V-1.1, r. 14), or Form 51-105F3A, for issuers subject to Regulation 51-105**

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*respecting Issuers Quoted in the U.S. Over-the-Counter Markets (chapter V-1.1, r. 24.1), for each current and incoming director, executive officer and promoter of the issuer;*

*(h) if the issuer has been subject to another cease trade order within the 12-month period before the date of the current failure-to-file cease trade order, a detailed explanation of the reasons for the multiple defaults.*

*(2) To make a dual application to fully revoke a dual failure-to-file cease trade order that has been in effect for more than 90 days, a filer should remit any application fees payable under the securities legislation of the principal regulator and the OSC. The application should include the same information as set out in subsection (1).*

*(3) With respect to paragraph (1)(g), if the promoter is not an individual, the issuer should provide a completed personal information form and authorization for each director and executive officer of the promoter. If the issuer is an investment fund, the issuer should also provide a completed personal information form and authorization for each director and executive officer of the manager of the investment fund.*

### ***Materials to be filed with an application for a partial revocation***

**34.** *(1) To make an application for a partial revocation order, a filer should submit the application and remit any application fees payable under the securities legislation of the principal regulator, as set out in Annex B. The application should include all of the following information:*

- (a) the jurisdictions where the proposed trades would occur;*
- (b) details of any revocation applications currently in progress in the other jurisdictions;*
- (c) a description of the proposed trades and their purpose;*
- (d) a draft partial revocation order as contemplated in subsection 36(1) that includes conditions that the applicant will
  - (i) obtain, and provide upon request to the principal regulator, signed and dated acknowledgements from all participants in the proposed trades, which clearly state that the securities of the issuer acquired by the participant will remain subject to the failure-to-file cease trade order until a full revocation order is granted, the issuance of which is not certain, and*
  - (ii) provide a copy of the failure-to-file cease trade order and the partial revocation order to all participants in the proposed trades;**
- (e) if the purpose of the proposed partial revocation is to permit the issuer to raise funds, use of proceeds information as discussed in subsection (4);*

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(f) if applicable, details of the exemptions the issuer intends to rely on to complete the proposed trades;

(g) if the proposed trades are the result of a decision by a court, a copy of the relevant court order.

(2) To make a dual application for a partial revocation order, a filer should submit the application and remit any application fees payable under the securities legislation of the principal regulator and the OSC. The application should include the same information as set out in subsection (1).

(3) A filer requesting a partial revocation order only in a jurisdiction that is not the principal jurisdiction should contact the CSA regulator of that jurisdiction so that appropriate steps can be taken regarding the filer's request.

(4) If the purpose of a proposed partial revocation of a failure-to-file cease trade order is to permit the issuer to raise funds, the application and the offering document, if any, should contain all of the following:

(a) an estimate, reasonably supported, of the amount the issuer expects to raise from the financing;

(b) a reasonably detailed explanation of the purpose of the financing and how the issuer plans to use the funds;

(c) an estimate, reasonably supported, of the total amount the issuer will need in order to apply for a full revocation order, which includes the amount of funds required to prepare and file the documents that are necessary to bring the issuer's continuous disclosure up to date and pay outstanding fees.

### **Request for confidentiality**

35. (1) A filer requesting that the CSA regulators hold an application and supporting materials in confidence during the application review process should provide a substantive reason for the request in its application.

(2) Any request for confidentiality should explain why the request is reasonable in the circumstances and not prejudicial to the public interest and when any decision granting confidentiality would expire.

(3) Staff of the CSA regulators are unlikely to recommend that an order be held in confidence after its effective date. However, if a filer requests that the CSA regulators hold the application, supporting materials, or order in confidence after its effective date, the filer should describe the request for confidentiality separately in its application, and pay any required fee.

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(a) *in the principal jurisdiction, or*

(b) *in the principal jurisdiction and in Ontario, if the filer is making a dual application.*

(4) *Communications on requests for confidentiality will normally take place by e-mail. If a filer is concerned with this practice, the filer may request in the application that all communications take place by telephone.*

### ***Form of order***

36. (1) *For the purposes of preparing a draft order to be included in an application for a full revocation of a failure-to-file cease trade order that has been in effect for more than 90 days or a partial revocation order, an issuer can refer to one of the following forms set out in this policy statement:*

(a) *if the application is for a full revocation of a failure-to-file cease trade order, the issuer should use Annex D – Form of order for a full revocation of a FFCTO that has been in effect for more than 90 days;*

(b) *if the application is a dual application for a full revocation of a dual failure-to-file cease trade order, the issuer should use Annex E – Form of order for a full revocation of a dual FFCTO that has been in effect for more than 90 days;*

(c) *if the application is for a partial revocation of a failure-to-file cease trade order, the issuer should use Annex F – Form of order for a partial revocation of a FFCTO – applied for by issuer; and*

(d) *if the application is a dual application for a partial revocation of a dual failure-to-file cease trade order, the issuer should use Annex G — Form of order for a partial revocation of a dual FFCTO – applied for by issuer.*

(2) *If a filer that is not the issuer is requesting a partial revocation order only in a jurisdiction that is not the principal jurisdiction, the filer should contact the CSA regulator of that jurisdiction for guidance on the appropriate form of order.*

### ***Filing***

37. (1) *Except as set out in subsections (3) and (4), a filer should send the application materials in paper format, including the draft order together with the fees, where applicable, and by e-mail to*

(a) *the principal regulator, or*

(b) *the principal regulator and the OSC, in the case of a dual application.*

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(2) For a dual application, filing the application concurrently with the principal regulator and the OSC will enable these CSA regulators to process the application expeditiously.

(3) In British Columbia, an electronic filing system is available for filing and tracking applications. Filers should file an application in British Columbia using that system instead of e-mail.

(4) In Ontario, an electronic system is available for filing applications. Filers should file an application in Ontario using that system instead of e-mail.

(5) Filers should send application materials by e-mail (or through the electronic systems in British Columbia and Ontario) using the relevant address or addresses listed below:

British Columbia	<a href="http://www.bcsc.bc.ca">www.bcsc.bc.ca</a> (click on BCSC e-services and follow the steps)
Alberta	<a href="mailto:legalapplications@asc.ca">legalapplications@asc.ca</a>
Saskatchewan	<a href="mailto:exemptions@gov.sk.ca">exemptions@gov.sk.ca</a>
Manitoba	<a href="mailto:exemptions.msc@gov.mb.ca">exemptions.msc@gov.mb.ca</a>
Ontario	<a href="http://www.osc.gov.on.ca/filings">www.osc.gov.on.ca/filings</a> (follow the steps for submitting applications)
Québec	<a href="mailto:dispenses-passeport@lautorite.qc.ca">dispenses-passeport@lautorite.qc.ca</a>
New Brunswick	<a href="mailto:passport-passeport@fcnb.ca">passport-passeport@fcnb.ca</a>
Nova Scotia	<a href="mailto:nsscexemptions@novascotia.ca">nsscexemptions@novascotia.ca</a>

### **Incomplete or deficient material**

38. If the filer's materials are deficient or incomplete, the principal regulator may ask the filer to file an amended application. This will likely delay the review of the application.

### **Acknowledgment of receipt of filing**

39. After the principal regulator receives a complete application, the principal regulator will send the filer an acknowledgement of receipt of the application. For a dual application, the principal regulator will send a copy of the acknowledgement to the OSC. The acknowledgement will identify the name, phone number and e-mail address of the individual reviewing the application and, for a dual application, the end date of the review period identified in subsections 43(3), (4) or (5), as applicable.

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### ***Withdrawal or abandonment of application***

**40.** (1) If a filer decides to withdraw an application at any time during the process, the filer must notify the principal regulator or, for a dual application, the principal regulator and the OSC, and provide an explanation of the withdrawal.

(2) If at any time during the review process, the principal regulator determines that a filer has abandoned an application, the principal regulator will notify the filer that it will mark the application as "abandoned". In that case, the principal regulator will close the file unless the filer provides acceptable reasons not to close the file in writing within 10 business days of the notification from the principal regulator. If the filer does not provide acceptable reasons, the principal regulator will notify the filer and, for a dual application, the filer and the OSC, that the principal regulator has closed the file.

### ***Division 5 Review Process for a Revocation Order***

#### ***Review of continuous disclosure***

**41.** (1) All full revocations will involve some level of review of the filings the issuer made in order to rectify the specified default. If the failure-to-file cease trade order has been in effect for more than 90 days, this review will be similar to the full review under the harmonized continuous disclosure review program described in CSA Staff Notice 51-312 (Revised) Harmonized Continuous Disclosure Review Program.

(2) Partial revocations generally do not involve a review of the issuer's continuous disclosure record.

#### ***Review process for a revocation of a failure-to-file cease trade order***

**42.** (1) The principal regulator will conduct a review in relation to the revocation of a failure-to-file cease trade order in accordance with its securities legislation and securities directions and based on its review procedures, analysis and consideration of previous orders.

(2) The filer will deal only with the principal regulator, who will provide comments to and receive responses from the filer.

#### ***Review process for a revocation of a dual failure-to-file cease trade order***

**43.** (1) The principal regulator will conduct a review in relation to the revocation of a dual failure-to-file cease trade order in accordance with its securities legislation and securities directions, based on its review procedures, analysis and consideration of previous orders. The principal regulator will consider any comments from the OSC.

(2) The filer will generally deal only with the principal regulator. The principal regulator will provide comments to the filer once it has completed its own review and

## **POLICY STATEMENT IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023**

*considered any comments from the OSC. In exceptional circumstances, the principal regulator may refer the filer to the OSC.*

(3) *For a dual failure-to-file cease trade order that has been in effect for 90 days or less, the OSC will have one business day from being notified by the principal regulator that the issuer has filed the continuous disclosure documents specified in the failure-to-file cease trade order to conduct a review in relation to the revocation of the order.*

(4) *For a dual failure-to-file cease trade order that has been in effect for more than 90 days, the OSC will have 7 business days from receiving the acknowledgement referred to in section 39 to conduct a review in relation to the revocation of the order.*

(5) *For a partial revocation of a dual failure-to-file cease trade order, the OSC will have 7 business days from receiving the acknowledgement referred to in section 39 to conduct a review.*

(6) *For the revocation of a dual failure-to-file cease trade order, the OSC will advise the principal regulator, before the expiration of the review period, of any substantive issues that would cause OSC staff to recommend that the revocation order not be granted. The principal regulator may assume that the OSC does not have comments in respect of the revocation if the principal regulator does not receive the comments from the OSC within the review period.*

## ***Division 6 Decision-Making Process***

### ***Revocation of a failure-to-file cease trade order***

44. (1) *After completing the review process and considering the recommendation of its staff, the principal regulator will determine whether or not to grant the revocation of a failure-to-file cease trade order.*

(2) *If the principal regulator is not prepared to grant the revocation order based on the information before it, the principal regulator will notify the filer accordingly.*

(3) *If a filer receives a notice under subsection (2) and this process is available in the jurisdiction of the principal regulator, the filer may request the opportunity to appear before, and make submissions to, the principal regulator.*

### ***Revocation of a dual failure-to-file cease trade order***

45. (1) *After completing the review process and considering the recommendation of its staff, the principal regulator will determine whether or not to grant the revocation of a dual failure-to-file cease trade order and promptly circulate its decision to the OSC.*

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(2) *For a full revocation of a dual failure-to-file cease trade order that has been in effect for 90 days or less, the OSC will have one business day from receipt of the principal regulator's revocation order to confirm whether*

- (a) *it has made the same decision as the principal regulator and is opting into the order, or*
- (b) *it will not be making the same decision as the principal regulator.*

(3) *For a full revocation of a dual failure-to-file cease trade order that has been in effect for more than 90 days, the OSC will have 5 business days from receipt of the principal regulator's revocation order to confirm whether*

- (a) *it has made the same decision as the principal regulator and is opting into the order, or*
- (b) *it will not be making the same decision as the principal regulator.*

(4) *For a partial revocation of a dual failure-to-file cease trade order, the OSC will have 5 business days from receipt of the principal regulator's revocation order to confirm whether*

- (a) *it has made the same decision as the principal regulator and is opting into the order, or*
- (b) *it will not be making the same decision as the principal regulator.*

(5) *If the OSC elects to opt out as referred to in subsection (2), (3), or (4) as applicable, it will notify the principal regulator and give its reasons for opting out.*

(6) *If the OSC does not provide a response in the time frames contemplated under subsection (2), (3), or (4), as applicable, the principal regulator will consider that the OSC has opted out.*

(7) *The principal regulator will not send the filer an order for the revocation of a dual failure-to-file cease trade order before the earlier of*

- (a) *the expiry of the opt-in period referred to in subsection (2), (3) or (4), as applicable, and*
- (b) *receipt from the OSC of the confirmation referred to in subsection (2), (3) or (4), as applicable.*

(8) *If the OSC does not provide the confirmation referred to in subsection (2), (3) or (4), the principal regulator will advise the filer that it will not be receiving an order from the OSC and direct the filer to consult the OSC on this matter.*

(9) If the principal regulator is not prepared to grant the order based on the information before it, it will notify the filer and the OSC.

(10) If a filer receives a notice under subsection (9) and this process is available in the jurisdiction of the principal regulator, the filer may request the opportunity to appear before, and make submissions to, the principal regulator. The principal regulator may hold a hearing on its own, or jointly or concurrently with the OSC.

## **Division 7 Effect of a Revocation Order**

### **Effect of a revocation of a failure-to-file cease trade order**

**46.** Under section 2 of Multilateral Instrument 11-103 Failure-to-File Cease Trade Orders in Multiple Jurisdictions, a principal regulator's revocation order has the effect of removing or limiting the prohibition or restriction on trading in each MI 11-103 jurisdiction where the issuer is a reporting issuer, to the same extent as in the jurisdiction of the principal regulator.

The effect is the same in each jurisdiction that has a statutory reciprocal order provision, except that the revocation order will have effect in these jurisdictions even where the issuer is not a reporting issuer.

### **Effect of a revocation of a dual failure-to-file cease trade order**

**47.** (1) Under section 2 of Multilateral Instrument 11-103 Failure-to-File Cease Trade Orders in Multiple Jurisdictions, a principal regulator's revocation order has the effect of removing or limiting the prohibition or restriction on trading in each MI 11-103 jurisdiction where the issuer is a reporting issuer, to the same extent as in the jurisdiction of the principal regulator. The effect is the same in each jurisdiction that has a statutory reciprocal order provision except that the revocation order will have effect in these jurisdictions even where the issuer is not a reporting issuer.

(2) If the OSC has opted into the principal regulator's revocation order under section 45, the prohibition or restriction on trading in Ontario, referred to in section 18, is removed or limited to the same extent as in the jurisdiction of the principal regulator. The order of the principal regulator also evidences the OSC's decision.

(3) If the OSC has opted out or is considered to have opted out of the principal regulator's revocation order under section 45, the prohibition or restriction on trading in Ontario referred to in section 18 continues to apply.

**POLICY STATEMENT IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023**

***PART 6***  
***EFFECTIVE DATE***

***Effective Date***

**48.** *This policy statement comes into effect on June 23, 2016.*

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***ANNEX A  
SECURITIES ACT PROVISIONS FOR CEASE TRADE ORDERS***

<i>Jurisdiction</i>	<i>Legislative reference</i>
<i>British Columbia</i>	<i>Section 164</i>
<i>Alberta</i>	<i>Section 33.1</i>
<i>Saskatchewan</i>	<i>Section 134.1</i>
<i>Manitoba</i>	<i>Sections 147.1 and 148</i>
<i>Ontario</i>	<i>Section 127</i>
<i>Québec</i>	<i>Section 265, paragraph 3</i>
<i>New Brunswick</i>	<i>Section 188.2</i>
<i>Nova Scotia</i>	<i>Section 134A</i>
<i>Prince Edward Island</i>	<i>Section 59</i>
<i>Newfoundland and Labrador</i>	<i>Subsection 127(1)</i>
<i>Yukon</i>	<i>Section 59</i>
<i>Northwest Territories</i>	<i>Section 59</i>
<i>Nunavut</i>	<i>Section 59</i>

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***ANNEX B***

***SECURITIES ACT PROVISIONS FOR FULL OR PARTIAL REVOCATION  
APPLICATIONS***

<i>Jurisdiction</i>	<i>Legislative reference</i>
<i>British Columbia</i>	<i>Section 171</i>
<i>Alberta</i>	<i>Section 214</i>
<i>Saskatchewan</i>	<i>Subsections 158(3) and (4)</i>
<i>Manitoba</i>	<i>Subsection 147.1(1)</i>
<i>Ontario</i>	<i>Section 144</i>
<i>Québec</i>	<i>Sections 265, paragraph 3 and 318</i>
<i>New Brunswick</i>	<i>Subsections 188.2(3) and (4)</i>
<i>Nova Scotia</i>	<i>Section 151</i>
<i>Prince Edward Island</i>	<i>Section 15</i>
<i>Newfoundland and Labrador</i>	<i>Section 142.1</i>
<i>Yukon</i>	<i>Section 15</i>
<i>Northwest Territories</i>	<i>Section 15</i>
<i>Nunavut</i>	<i>Section 15</i>

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***ANNEX C***

***STATUTORY RECIPROCAL ORDER PROVISIONS (SECURITIES ACT)***

<i>Jurisdiction</i>	<i>Legislative reference</i>
<i>Alberta</i>	<i>Section 198.1</i>
<i>Québec</i>	<i>Sections 308.2.1.1 to 308.2.1.6</i>
<i>Manitoba</i>	<i>Subsections 148.4(3) to (8)</i>
<i>New Brunswick</i>	<i>Section 184.1</i>
<i>Nova Scotia</i>	<i>Section 134B</i>

<i>Alberta</i>	<i>Section 198.1</i>
<i>Québec</i>	<i>Sections 308.2.1.1 to 308.2.1.6</i>
<i>Manitoba</i>	<i>Subsections 148.4(3) to (8)</i>
<i>New Brunswick</i>	<i>Section 184.1</i>
<i>Nova Scotia</i>	<i>Section 134B</i>

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**ANNEX D**

**FORM OF ORDER FOR A FULL REVOCATION OF A FFCTO THAT HAS BEEN IN EFFECT FOR MORE THAN 90 DAYS**

*Citation: [neutral citation]*

*Date: [date of order]*

*[name of issuer]*

**REVOCATION ORDER**

***Under the securities legislation of [insert jurisdiction of principal regulator] (the Legislation)***

***Background***

1. *[name of the issuer] (the Issuer) is subject to a failure-to-file cease trade order (the FFCTO) issued by the [regulator of / securities regulatory authority] (the Principal Regulator) on [date of the FFCTO].*
2. *The Issuer has applied to the Principal Regulator under Policy Statement 11-207 respecting Failure-to-File Cease Trade Orders and Revocations in Multiple Jurisdictions (Decision 2016-PDG-0080, 2016-05-18) (Policy Statement 11-207) for an order revoking the FFCTO.*

***Interpretation***

*Terms defined in Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) [or, in Québec, in Regulation 14-501Q on definitions (chapter V-1.1, r. 4) (when the Autorité des marchés financiers is the principal regulator),] or in Policy Statement 11-207 have the same meaning if used in this order, unless otherwise defined.*

***[Representations - Include representations if necessary.]***

3. *This decision is based on the following facts represented by the Issuer:]*

***Order***

4. *The Principal Regulator is satisfied that the order to revoke the FFCTO meets the test set out in the Legislation for the Principal Regulator to make the decision.*

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5. *The decision of the Principal Regulator under the Legislation is that the FFCTO is revoked [if the FFCTO was a bulk order, add “as it applies to the Issuer”].*

*(Name of signatory for the principal regulator)*

*(Title)*

*(Name of principal regulator)*

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**ANNEX E**

**FORM OF ORDER FOR A FULL REVOCATION OF A DUAL FFCTO THAT HAS BEEN IN EFFECT FOR MORE THAN 90 DAYS**

*Citation: [neutral citation]*

*Date: [date of order]*

*[name of issuer]*

**REVOCATION ORDER**

***Under the securities legislation of [insert jurisdiction of principal regulator] and Ontario (the Legislation)***

***Background***

1. *[name of the issuer] (the Issuer) is subject to a failure-to-file cease trade order (the FFCTO) issued by the regulator or securities regulatory authority in each of [the principal regulator jurisdiction] (the Principal Regulator) and Ontario (each a Decision Maker) respectively on [date(s) of the FFCTO].*
2. *The Issuer has applied to each of the Decision Makers under Policy Statement 11-207 respecting Failure-to-File Cease Trade Orders and Revocations in Multiple Jurisdictions (Decision 2016-PDG-0080, 2016-05-18) (Policy Statement 11-207) for an order revoking the FFCTOs.*
3. *This order is the order of the Principal Regulator and evidences the decision of the Decision Maker in Ontario.*

***Interpretation***

*Terms defined in Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) [or, in Québec, in Regulation 14-501Q (chapter V-1.1, r. 4) on definitions (when the Autorité des marchés financiers is the principal regulator),] or in Policy Statement 11-207 have the same meaning if used in this order, unless otherwise defined.*

***[Representations - Include representations if necessary.]***

4. *This decision is based on the following facts represented by the Issuer:]*

***Order***

5. *Each of the Decision Makers is satisfied that the order to revoke the FFCTO meets the test set out in the Legislation for the Decision Maker to make the decision.*

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6. *The decision of the Decision Makers under the Legislation is that the FFCTO is revoked [if the FFCTO was a bulk order, add “as it applies to the Issuer”].*

*(Name of signatory for the principal regulator)*

*(Title)*

*(Name of principal regulator)*

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**ANNEX F**

**FORM OF ORDER FOR A PARTIAL REVOCATION OF A FFCTO - APPLIED FOR BY ISSUER**

*Citation: [neutral citation]*

*Date: [date of order]*

*[name of issuer]*

**PARTIAL REVOCATION ORDER**

**Under the securities legislation of [insert jurisdiction of principal regulator] (the Legislation)**

**Background**

1. *[name of the issuer] (the Issuer) is subject to a failure-to-file cease trade order (the FFCTO) issued by the [regulator / securities regulatory authority] (the Principal Regulator) on [date of the FFCTO].*
2. *The Issuer has applied to the Principal Regulator for a partial revocation order of the FFCTO.*

**Interpretation**

*Terms defined in Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) [or in Québec, in Regulation 14-501Q (chapter V-1.1, r. 4) on definitions (when the Autorité des marchés financiers is the principal regulator),] or in Policy Statement 11-207 respecting Failure-to-File Cease Trade Orders and Revocations in Multiple Jurisdictions (Decision 2016-PDG-0080, 2016-05-18) have the same meaning if used in this order, unless otherwise defined.*

**Representations**

3. *This decision is based on the following facts represented by the Issuer:*
  - a. *[Include necessary representations from Issuer.]*

**Order**

4. *The Principal Regulator is satisfied that a partial revocation order of the FFCTO meets the test set out in the Legislation for the Principal Regulator to make the decision.*

**POLICY STATEMENT IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023**

5. *The decision of the Principal Regulator under the Legislation is that the FFCTO is partially revoked [if the FFCTO was a bulk order, add “as it applies to the Issuer”] solely to permit [enter the name of the defined transaction e.g., Private Placement].*

(Name of signatory for the principal regulator)

(Title)

(Name of principal regulator)

IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023

**POLICY STATEMENT IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023**

**ANNEX G**

**FORM OF ORDER FOR A PARTIAL REVOCATION OF A DUAL  
FFCTO - APPLIED FOR BY ISSUER**

*Citation: [neutral citation]*

*Date: [date of order]*

*[name of issuer]*

**PARTIAL REVOCATION ORDER**

**Under the securities legislation of [insert jurisdiction of principal regulator] and  
Ontario (the Legislation)**

**Background**

1. *[name of the issuer] (the Issuer) is subject to a failure-to-file cease trade order (the FFCTO) issued by the regulator or securities regulatory authority in each of [the principal regulator jurisdiction] (the Principal Regulator) and Ontario (each a Decision Maker) respectively on [date(s) of the FFCTOs].*
2. *The Issuer has applied to each of the Decision Makers for a partial revocation order of the FFCTO.*
3. *This order is the order of the Principal Regulator and evidences the decision of the Decision Maker in Ontario.*

**Interpretation**

*Terms defined in Regulation 14-101 respecting Definitions (chapter V-1.1, r. 3) [or, in Québec, in Regulation 14-501Q (chapter V-1.1, r. 4) on definitions (when the Autorité des marchés financiers is the principal regulator).] or in Policy Statement 11-207 respecting Failure-to-File Cease Trade Orders and Revocations in Multiple Jurisdictions (Decision 2016-PDG-0080, 2016-05-18) have the same meaning if used in this order, unless otherwise defined.*

**Representations**

4. *This decision is based on the following facts represented by the Issuer:*
  - a. *[Include necessary representations from Issuer.]*
5. *Each of the Decision Makers is satisfied that a partial revocation order of the FFCTO meets the test set out in the Legislation for the Decision Maker to make the decision.*

**POLICY STATEMENT IN FORCE FROM JUNE 23, 2016 TO JUNE 8, 2023**

6. *The decision of the Decision Makers under the Legislation is that the FFCTO is partially revoked [if the FFCTO was a bulk order, add “as it applies to the Issuer”] solely to permit [enter the name of the defined transaction e.g., Private Placement].*

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(Name of signatory for the principal regulator)

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(Title)

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(Name of principal regulator)

Decision 2016-PDG-0080, 2016-05-18  
Bulletin de l'Autorité: 2016-06-16, Vol. 13 n° 24

**Amendments**

CSA Staff Notice 11-337  
Bulletin de l'Autorité: 2017-12-07, Vol. 14 n° 48  
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